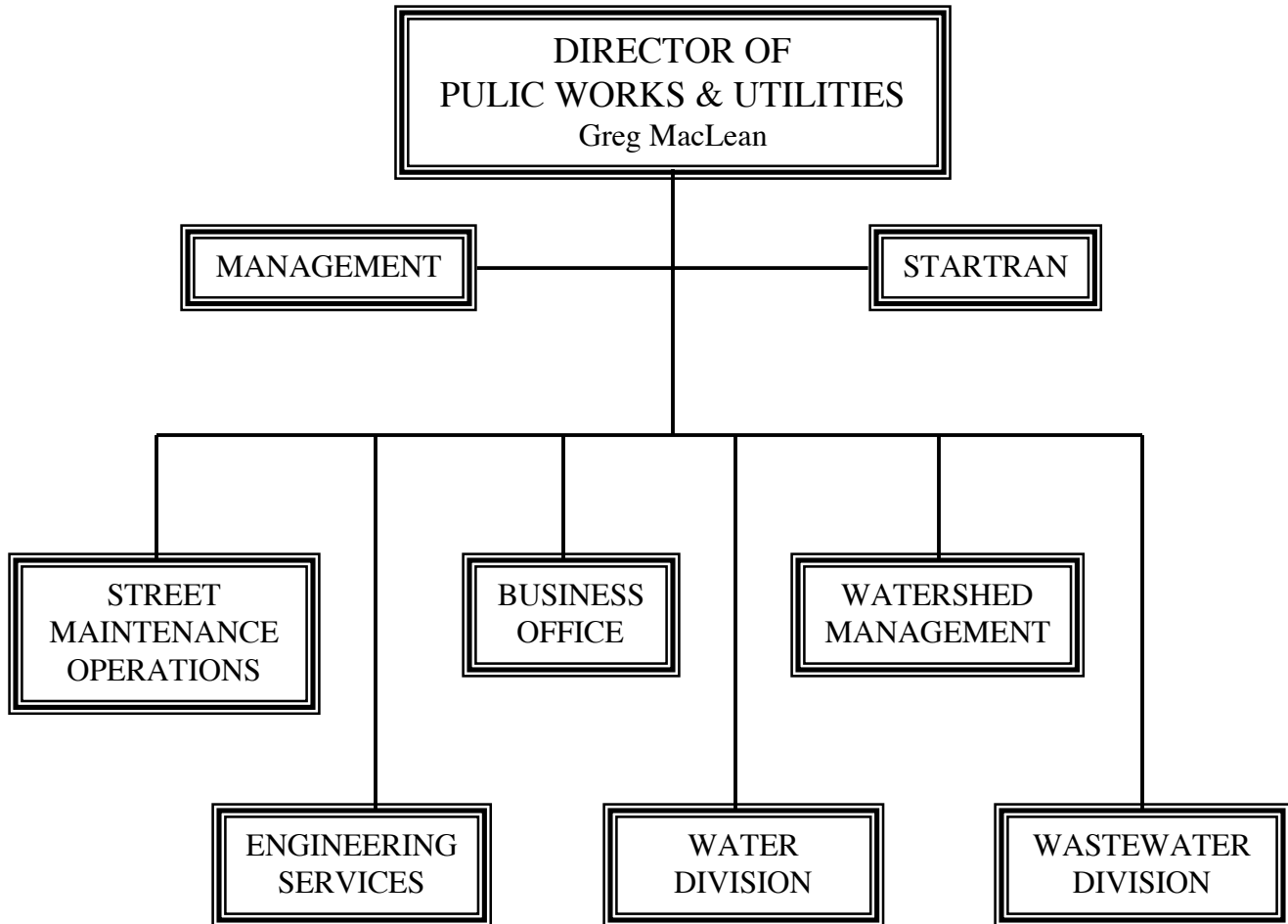


PUBLIC WORKS AND UTILITIES DEPARTMENT



PUBLIC WORKS & UTILITIES

GOAL: Public Works is the largest Department in the City with over 560 employees and an annual operating and capital budget in excess of \$200 million

SIGNIFICANT CHANGES FOR THE LAST FIVE YEARS

Business Office issued Bonds over \$240 million for Storm & Sanitary Sewers, Water, Solid Waste, and Hwy, increased user fees, for existing & new infrastructure, developed E-Billings, added debit/value cards, received Mayor's Award for Haymarket Rooftop Parking, and increased all occupancy rates, created internet access to Customer Service forms, and introduced an automated system that reduced the number of meter readers from 5 to 1 FTE. **Engineering Services** installed internet cameras, added "Bike Lanes", upgraded traffic signal equipment with advanced signal controllers, LED lights, and vehicle detection cameras, used Intelligent Transportation System technology, including changeable message signs, to improve overall street network efficiency, improved the communication network between street intersections and office using radios & the City's fiber optic network., continued installation of "countdown" pedestrian heads, updated Long Range Transportation Plan, continued ADA Transition Plan, implemented a Pavement Management System (RSMS) to efficiently assess and maintain roads, and certified all staff for Incident Command. **Star Tran** added 30 new "low-floor" buses, completed a major maintenance facility expansion, and secured funding for the Transportation Coordination Project, initiated new "booster" public transit services for the Arnold Heights/Highlands areas & North Star High School and added student summer bus passes, implemented a Low-Income Discounted Pass Program, which resulted in substantial ridership increases, implemented bus surveillance/security program by installation of surveillance cameras and recording equipment in 29 buses/HandiVans, designated "Get on Board" days where seniors ride for free with wristbands, became the first municipal transit system to operate all diesel-powered vehicles on blended alternative fuels, initiated Transit Development Program Study, rehabilitated Gold's Bus Shelter, and began implementation AVL System. **Fleet Services** saw a dramatic rise in fuel prices that increased operating costs, 2007 EPA mandates required increased maintenance and higher cost low sulfur fuel and oil, and reductions in new equipment funding increased equipment-related program disruptions to agencies using our services. **Street Maintenance** implemented dust control program for unpaved arterial roadways within City limits, liquid anti-icer/de-icer introduced for combating frost/frozen conditions to bridges and newly constructed concrete roadways, developed a non-CDL equipment training course for adverse conditions. **Water** completed 10-year program for replacement of meters with radio readers, added a 10 MG water storage reservoir in at 84th & Yankee Hill, Pioneer Pump Station added, completed Northeast Pumping Station modifications, replaced 2 wells to maintain supply and began a new "Source of Supply" Study, implemented revisions to LMC Title 17, strengthening LWS's cross-connection control program., and doubled rate of annual water main replacement program. **Solid Waste** implemented GPS technology, laser grade control, and alternative daily cover to extend the life of the Bluff Road landfill through less soil use, implemented leachate recirculation at the Bluff Road landfill, increased monitoring of chemicals in yard waste compost and operational changes, and Occupation Tax was added. **Lincoln Wastewater** increased improvements at both Wastewater Treatment Facilities to meet new NPDES permit limits and provide additional capacity, treated wastewater effluent from the Northeast Treatment Facility used for cooling purposes at LES's Salt Valley Power Generating Station, installed trunk sewer extensions and relief trunk sewers in major sanitary sewer drainage basins for needed additional capacity, constructed odor control improvements at both Wastewater Treatment Facilities, implemented Clean Air Act Title V Emissions at both facilities, updated Facilities Master Plan, and added a new internal T.V. inspection unit. **Watershed Mgmt.** completed the Beal Slough and Southeast Upper Salt Creek Watershed master plans, completed new floodplain standards and adopted new stormwater standards, initiated a program to comply with federal National Pollutant Discharge Elimination System (NPDES) urban storm drainage requirements, implemented education and training programs for the development community, the public, and City staff., completed detention/retention pond database and formed an inspection program, verified higher CRS rating through National Flood Insurance Program for reduction in flood insurance rates, and completed Phase I of preliminary engineering and project prioritization to address City-wide deficiencies in the urban storm drain system.

PROJECTED CHANGES FOR THE NEXT FIVE YEARS

Over the next 5 years, PWU will continue and/or embark upon specific initiatives too numerous to mention in this space. To accomplish our ongoing responsibilities, and meet the growing needs of our community, PWU will continue to issue bonds and adjust/implement user fees, as well as pursue other viable funding sources, to maintain strong financial management. PWU will continue to look for ways to offset growing and unstable costs and demands. We will continue to move forward on above-initiated duties/programs/projects as well as implement new technologies (such as web-based programs, GIS, ITS, smart cards and AVL) and processes (like implementation of a Development Services Center) to optimize efficiencies, effectiveness and meet customer service demands. In addition, we will increase efforts to showcase our activities and achievements for the community as we continually improve our working partnerships. Our highest priority as stewards of the public infrastructure will be reinforced through inspections, maintenance and operations and will require increasing emphasis as Lincoln's assets age and needs expand. Safety and security will also remain as hallmarks of our service to the community as we maintain quality products and maximize asset service life.

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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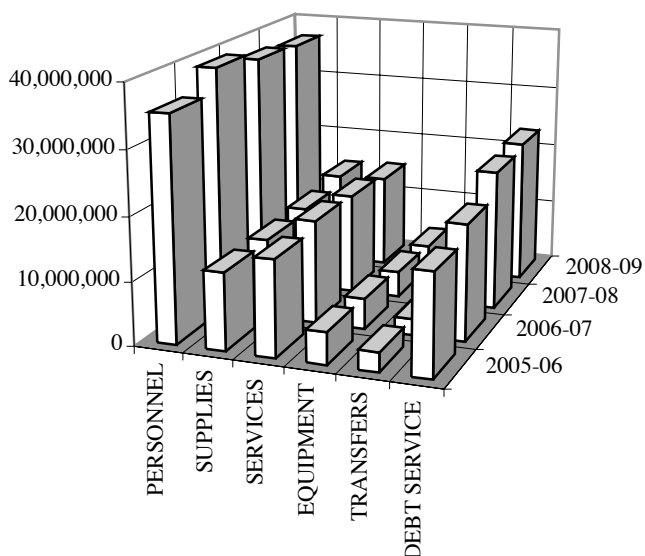
EXPENDITURE SUMMARY				
PERSONNEL	38,954,636	37,322,105	36,776,171	37,082,965
SUPPLIES	12,457,131	13,111,333	14,574,046	14,724,940
SERVICES	16,343,393	16,034,269	14,884,546	14,728,886
EQUIPMENT	4,862,734	4,127,878	3,718,931	3,543,231
TRANSFERS	2,539,086	2,618,704	2,866,575	2,756,575
DEBT SERVICE	18,291,532	22,118,816	22,955,734	22,955,734
	93,448,512	95,333,105	95,776,003	95,792,331

REVENUE SUMMARY			
GENERAL FUND	9,807,675	9,719,794	9,839,134
FEDERAL	1,484,589	1,909,463	1,954,463
SNOW REMOVAL FUND	2,857,719	3,070,305	2,960,305
STATE	11,886,529	13,292,383	13,127,383
USER FEES	69,296,593	67,784,058	67,911,046
	95,333,105	95,776,003	95,792,331

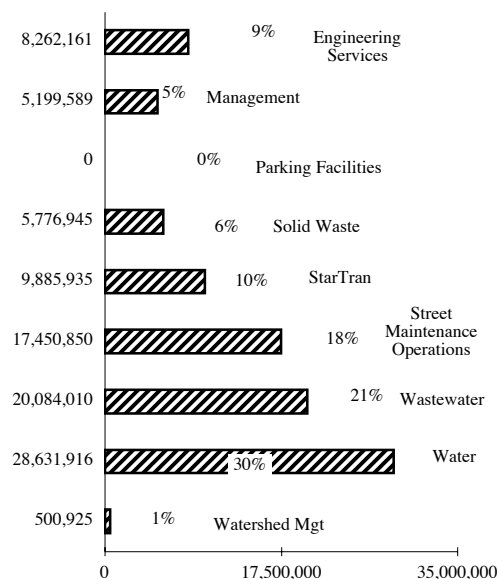
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ENGINEERING	93.80	87.60	88.75	86.75
STREET MAINTENANCE	115.50	112.19	111.08	111.08
MANAGEMENT	6.57	6.28	5.92	5.92
PARKING FACILITIES	1.60	1.60	0.00	0.00
SOLID WASTE	30.20	30.20	30.20	30.20
STARTRAN	111.00	112.38	100.88	109.38
WASTEWATER	98.70	97.36	96.72	96.72
WATER	115.03	113.68	112.60	112.60
WATERSHED MGT	6.38	6.00	5.75	5.75
	578.77	567.28	551.89	558.39

P U B L I C & U T I L I T I E S D E P A R T M E N T W O R K S

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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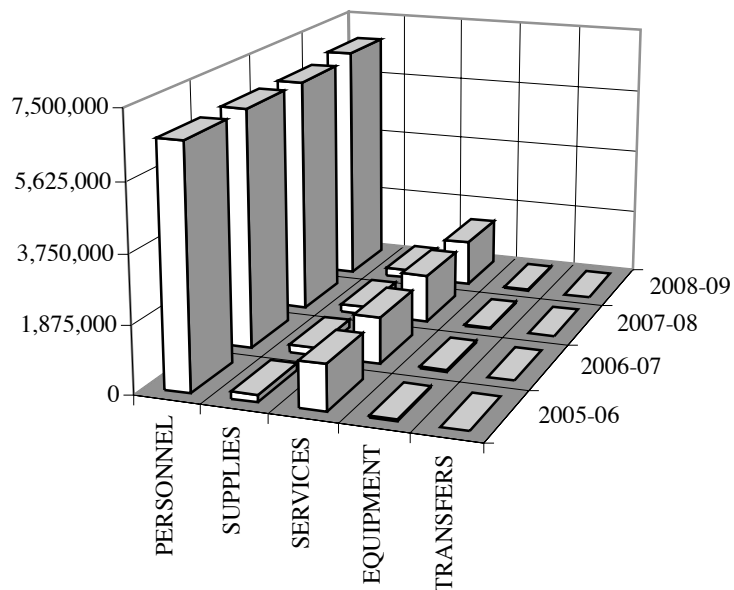
EXPENDITURE SUMMARY				
PERSONNEL	6,669,118	6,650,214	6,801,613	6,693,501
SUPPLIES	225,711	219,460	229,808	229,808
SERVICES	1,290,688	1,352,774	1,303,852	1,303,852
EQUIPMENT	53,110	27,000	35,000	35,000
TRANSFERS	0	0	0	0
	8,238,627	8,249,448	8,370,273	8,262,161

REVENUE SUMMARY			
GENERAL FUND	1,587,071	1,768,771	1,728,771
ENGINEERING REVOLVING	6,662,377	6,601,502	6,533,390
	8,249,448	8,370,273	8,262,161

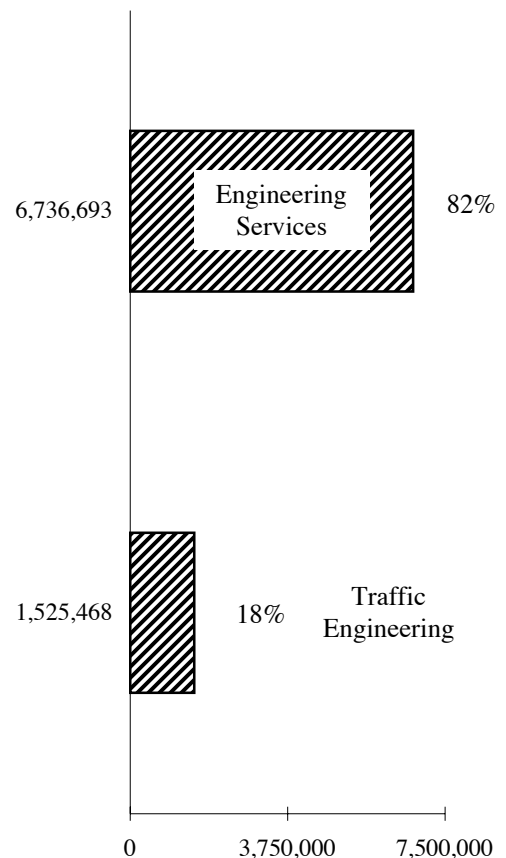
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ENGINEERING SERVICES	73.30	69.10	70.25	68.25
TRAFFIC ENGINEERING	20.50	18.50	18.50	18.50
	93.80	87.60	88.75	86.75

ENGINEERING SERVICES DIVISION

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING SERVICES DIVISION

ENGINEERING REVOLVING FUND

PROGRAM STATEMENTS

OBJECTIVES

PERFORMANCE MEASURES

ACTUAL

ESTIMATED

PROJECTED

2006-07

2007-08

2008-09

1. Provide Engineering Services for Public Works and Public Utility projects.			
A. Number of projects let for construction.	47	50	25
B. Total costs of projects let for construction.	\$55.7 Mil.	\$60 Mil.	\$27.8 Mil.
2. Supply the Mayor's Office staff and Council with information.			
A. Provide responses to requests for information from the Mayor or City Council offices within seven working days.			
1. Number of processed request for information.	175	210	200
2. Percent of responses fulfilled within seven working days.	79%	90%	90%
3. Develop and maintain safety management program.			
A. Identify, implement and evaluate safety measures to correct high accident locations.			
1. City-wide crash rate.	5.4	5.1	5.0
2. High crash intersections evaluated.	55	60	60
3. Money spent on mitigation.	\$1.58 Mil.	\$2.6 Mil.	\$2.0 Mil.
4. Expected annual savings.	\$1 Mil	\$700,000	\$1.0 Mil.
4. To provide inspection to insure quality construction in accordance with plans and specifications for all sidewalk and driveway construction within the public right-of-way. To review requests for and monitor usage of the right-of-way in accordance with Chapter 14 of the Lincoln Municipal code.			
A. Inspect sidewalk, driveway construction and public right-of-way uses for compliance with the Lincoln Municipal Code.			
1. Sidewalk permits issued.	993	1,200	1,200
2. Commercial curb cut permits issued.	82	70	70
3. Inspections of uses of LS/SD concerns.	297	400	400
4. Total miles of sidewalks built.	13	16	20
5. Square feet of sidewalk repaired.	69,364	100,000	80,000
6. Inspections sidewalk snow removal.	812	700	700
7. Sidewalk complaints investigated.	467	300	300

PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING REVOLVING FUND

ENGINEERING SERVICES DIVISION

COMMENTS:

1. Upon the retirement of four engineering employees, their positions will be filled at a lower classification rate.
2. Added \$110,000 to the General Fund subsidy to better reflect service provided for General Fund activities.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL				
	2008-09	2008-09		2006-07	2007-08	2008-09
Replace Computer Equipment	27,000	27,000	EXPENDITURE SUMMARY			
Replace Lab Nuclear Density Gauge & Accessories	7,000	7,000	PERSONNEL	5,683,287	5,707,505	5,784,274
Replace Lab Concrete Air Meter & Accessories	1,000	1,000	SUPPLIES	43,257	57,950	56,298
			SERVICES	934,008	963,225	969,233
			EQUIPMENT	53,110	27,000	35,000
			TRANSFERS	0	0	0
			TOTAL	6,713,662	6,755,680	6,844,805
			REVENUE SUMMARY			
			GENERAL FUND		93,303	243,303
			USER FEES		6,662,377	6,601,502
			TOTAL		6,755,680	6,844,805
			SERVICES SUMMARY			
			Contractual	237,159	246,916	252,187
			Travel/Mileage	180,557	221,222	190,278
			Print/Copying	19,125	19,850	21,450
			Insurance	16,728	22,279	23,977
			Utilities	87,575	83,500	94,993
			Maint./Repair	71,598	64,553	70,115
			Rentals	196,017	190,945	190,945
			Miscellaneous	125,249	113,960	125,288
			TOTAL	934,008	963,225	969,233
	35,000	35,000				

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1032	Senior Office Assistant	28,547-37,620	0.75		26,660		
N 1034	Office Specialist	30,580-40,209	2.75	3.50	104,318	134,431	138,137
A 1631	Administrative Aide I	36,289-49,740	1.00	1.00	42,521	40,540	41,870
C 2001	Associate Engineering Specialist	36,351-47,757	1.00	1.92	40,139	116,139	81,121
C 2002	Engineering Specialist	43,060-56,324	18.35	17.88	959,105	967,028	938,546
A 2003	Senior Engineering Specialist	48,628-66,200	24.00	23.54	1,519,000	1,486,681	1,509,924
M 2007	Engineer	47,938-82,053	7.25	7.25	470,638	491,093	497,230
M 2008	Senior Engineer	49,432-100,814	1.00	0.15	81,303	12,828	12,989
M 2019	Engineering Services Mgr	49,432-100,814	5.00	5.00	412,831	429,730	435,101
M 2020	City Engineer	61,994-120,886	1.00	1.00	116,432	119,264	120,755
M 2021	Asst City Engineer	61,994-120,886	1.00	1.00	103,022	106,350	107,680
U 4903	Para-Professional/Technical Worker	\$5.90-11.70/hr	3.00		73,008		
U 4904	Professional/Tech Worker	\$11.40-19.38/hr	1.00	5.00	40,310	144,290	144,290
U 4985	Internship Trainee	\$7.50-15.00/hr	1.00		31,200		
M 5015	PW Maintenance Coordinator	49,432-100,814	1.00	1.00	93,144	93,803	94,976
	Overtime				92,989	92,989	94,467
	Salary Adjustment					61,816	
	Vacancy/Turnover Savings				-40,193	-39,979	-39,783
	Fringe Benefits				1,541,078	1,527,271	1,498,859
TOTAL			69.10	68.25	5,707,505	5,784,274	5,676,162

PUBLIC WORKS & UTILITIES DEPARTMENT

TRAFFIC ENGINEERING

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. Maintain signing and pavement marking management programs.			
A. Maintain pavement marking program, which is environmentally sensitive.			
1. Apply water-borne paint (centerline miles).	168	43	160
B. Implement effective signing program.			
1. Number of new signs installed.	856	800	800
2. Number of signs replaced.	1,819	1,879	1,800
C. Maintain durable pavement markings.			
1. Durable markings maintained (centerline miles).	187	230	240
2. Arterial streets with durable markings (%).	69%	84%	85%
2. Monitor traffic operations on arterial street system.			
A. Number of intersections evaluated.	220	250	250
B. Percentage of signalized intersection with average peak hour delay less than 35 seconds.	87%	85%	85%
C. Miles of corridors <u>field</u> studied.	43	15	15
D. Number of traffic signals:			
1. Signal kilowatt hours consumed per month.	121,000	125,000	130,000
2. Signals maintained.	410	413	415

PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING SERVICES DIVISION TRAFFIC ENGINEERING

GENERAL FUND

COMMENTS:

- Added overtime and standby pay funding for staff to respond to traffic signal malfunctions during off duty times and for traffic control functions during Nebraska football games.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
PC FUND: Replace Traffic Signal Server & Computers			PERSONNEL	985,831	942,709	1,017,339	1,017,339
			SUPPLIES	182,455	161,510	173,510	173,510
			SERVICES	356,680	389,549	334,619	334,619
			EQUIPMENT	0	0	0	0
			TRANSFERS	0	0	0	0
			TOTAL	1,524,965	1,493,768	1,525,468	1,525,468
			REVENUE SUMMARY				
			GENERAL FUND		1,493,768	1,525,468	1,525,468
			TOTAL		1,493,768	1,525,468	1,525,468
			SERVICES SUMMARY				
			Contractual	66,800	68,333	66,688	66,688
			Travel/Mileage	178,902	195,850	149,350	149,350
		Print/Copying	409	300	300	300	
		Insurance	3,549	4,816	4,921	4,921	
		Utilities	88,224	103,800	99,400	99,400	
		Maint./Repair	16,074	14,000	11,410	11,410	
		Rentals	526	550	550	550	
		Miscellaneous	2,196	1,900	2,000	2,000	
		TOTAL	356,680	389,549	334,619	334,619	
	10,000	10,000					

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1032	Senior Office Assistant	28,547-37,620	0.25		8,887		
N 1034	Office Specialist	30,580-40,209	0.25	0.50	9,706	19,303	19,833
C 2001	Assoc Engineering Specialist	36,351-47,757	9.00	9.00	395,382	399,247	405,483
C 2002	Engineering Specialist	43,060-56,324	2.00	2.00	102,919	104,262	105,890
A 2003	Sr. Engineering Specialist	48,628-66,200	5.00	5.00	325,925	325,930	331,005
M 2006	Associate Engineer	47,938-82,053	2.00	2.00	99,066	101,097	102,361
C 9030	Standby Pay					18,000	18,286
	Overtime				7,743	40,243	40,883
	Salary Adjustment					15,512	
	Vacancy/Turnover Savings				-9,419	-9,498	-9,645
	Fringe Benefits (Workers' Compensation)				2,500	3,243	3,243
	TOTAL		18.50	18.50	942,709	1,017,339	1,017,339

PUBLIC WORKS & UTILITIES DEPARTMENT

MANAGEMENT DIVISION		GENERAL, ENGINEERING REVOLVING, STREET CONSTRUCTION, & LANDFILL REVENUE FUNDS		
PROGRAM STATEMENTS				
OBJECTIVES		ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES		2006-07	2007-08	2008-09

1. To provide administrative personnel and management functions for the Public Works and Utilities Department and accounting services for the Public Works and Utilities Department.
 - A. Provide administrative personnel and management functions to all divisions of the Public Works and Utilities Department to support departmental programs.
 1. Establish departmental policies and procedures with input from all divisions.

	Annually	Annually	Annually
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 2. Coordinate inter-related functions of engineering, street maintenance, water production and distribution, wastewater collection & treatment, sanitary landfill, watershed, business office and parking.

	Daily	Daily	Daily
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 3. Review performance of all divisions of Public Works and Utilities in order to insure compliance with their prescribed objectives.

	Daily	Daily	Daily
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 4. Provide clerical support to divisional staff.

	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround
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 5. Provide training to all divisions of Public Works and Utilities to increase efficiency and productivity of employees.

	Daily	Daily	Daily
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 6. Take preventive measures to increase safety in both office and field areas of all divisions within the Public Works and Utilities Departments.

	Daily	Daily	Daily
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 - B. Provide accounting services for all divisions of the Public Works Department.
 1. Prepare payroll of management, water and wastewater, business office, and engineering divisions/sections.

	Biweekly	Biweekly	Biweekly
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 2. Keep records to identify and assign charges by projects and help prepare assessments.

	Daily	Daily	Daily
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 3. Bill project charges and collect said funds where applicable.

	Daily	Daily	Daily
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 4. Review all purchase requisitions, claims, inter-departmentals, and estimates for payment to ensure proper charges have been made.

	Daily	Daily	Daily
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 5. Prepare financial reports for State of Nebraska and others as required.

	Monthly	Monthly	Monthly
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 6. Develop and implement procedures to improve accounting functions of department.

	Annually	Annually	Annually
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PUBLIC WORKS & UTILITIES DEPARTMENT

ENGINEERING REVOLVING, GENERAL, LANDFILL REVENUE, & STREET CONSTRUCTION FUNDS

MANAGEMENT DIVISION

COMMENTS:

1. Eliminated .42 Antelope Valley Manager upon retirement of the current employee.
2. Reallocated .3 Public Utilities Administrator from the Water and Wastewater Business Office.
3. Reallocated .33 PW Special Project Admin to the Water and Wastewater Business Office.
4. Added \$651,247 in debt service related to the 2006 Highway Allocation Bonds.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Calculators	500	500	PERSONNEL	421,366	474,753	449,651
			SUPPLIES	4,126	5,250	4,300
			SERVICES	106,746	111,955	113,356
			EQUIPMENT	2,800	500	500
			DEBT SERV.	2,399,755	3,977,180	4,631,782
			TOTAL	2,934,793	4,569,638	5,199,589
			REVENUE SUMMARY			
			ENGINEERING REVOLVING	83,633	54,020	54,020
			GENERAL FUND	249,393	222,343	222,343
			LANDFILL REVENUE	403,113	385,785	385,785
			STREET CONSTRUCTION	3,833,499	4,537,441	4,537,441
			TOTAL	4,569,638	5,199,589	5,199,589
			SERVICES SUMMARY			
			Contractual	43,022	45,038	45,226
			Travel/Mileage	4,321	4,500	4,500
			Print/Copying	4,612	6,300	5,800
			Insurance	8,715	11,006	12,919
			Utilities	7,393	6,200	7,000
			Maint./Repair	8	0	0
			Rentals	37,323	35,761	35,761
			Miscellaneous	1,352	3,150	2,150
			TOTAL	106,746	111,955	113,356

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE				
E	0630 Executive Secretary	38,637-54,464	1.00	1.00	53,635	54,465
N	1034 Office Specialist	30,580-40,209	0.50	0.50	18,369	19,537
N	1122 Account Clerk III	30,580-40,209	0.90	1.00	29,878	35,355
A	1125 Accountant	42,007-57,368	0.34	0.34	17,225	18,158
A	1143 PW/Utilities Accounting Supervisor	44,116-60,180	0.50	0.50	29,210	29,670
A	1144 Asst. PW/Utilities Business Manager	53,621-72,861	0.84	0.84	56,842	59,462
A	1632 Administrative Aide II	42,007-57,368	0.60	0.60	33,894	34,422
D	2022 Director of Public Works & Utilities	55,950-132,559	0.50	0.50	53,572	55,910
M	2023 PW Special Project Admin	61,994-120,886	0.50	0.17	41,483	15,169
M	2025 Public Utility Administrator	61,994-120,886	0.10	0.40	11,666	48,354
M	2048 Antelope Valley Manager	61,994-120,886	0.50	0.08	56,694	9,164
	Overtime				718	733
	Salary Adjustment					8,370
	Vacancy/Turnover Savings				-3,073	-2,409
	Fringe Benefits				74,640	71,661
	TOTAL		6.28	5.92	474,753	449,651

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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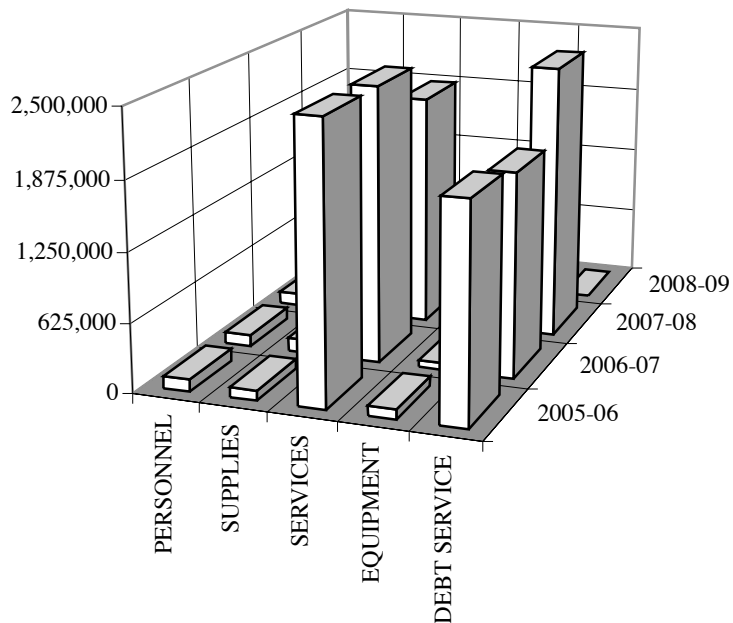
EXPENDITURE SUMMARY				
PERSONNEL	105,801	115,121	0	0
SUPPLIES	121,737	63,294	0	0
SERVICES	2,687,328	2,125,790	0	0
EQUIPMENT	62,409	370,107	0	0
DEBT SERVICE	1,846,189	2,595,793	0	0
	4,823,464	5,270,105	0	0

REVENUE SUMMARY				
PARKING GARAGES USER FEES		5,010,208	0	0
SURFACE LOT USER FEES		259,897	0	0
		5,270,105	0	0

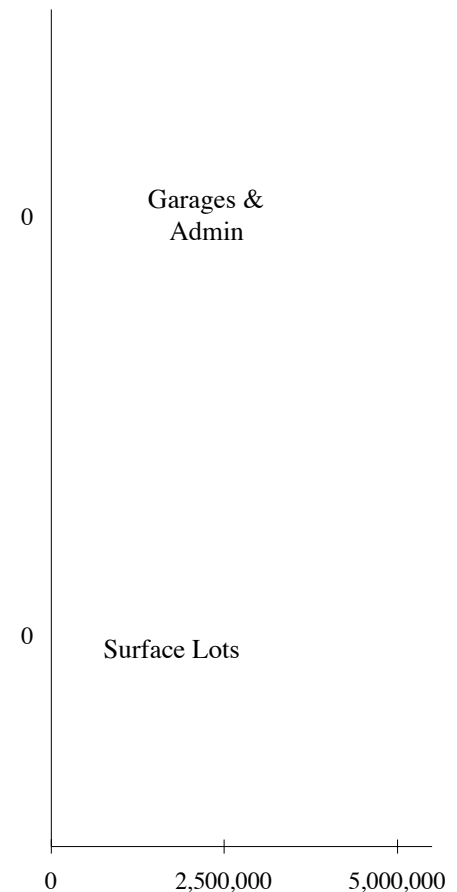
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
PARKING FACILITIES	1.60	1.60	0.00	0.00
	1.60	1.60	0.00	0.00

PARKING FACILITIES DIVISION

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

ADMINISTRATION & PARKING GARAGE SECTIONS

PARKING FACILITIES FUND

PROGRAM STATEMENTS		ACTUAL	ESTIMATED	PROJECTED
OBJECTIVES				
PERFORMANCE MEASURES		2006-07	2007-08	2008-09
1. Provide parking services to meet or exceed the expectation of parking customers.				
A. Provide quality customer service.				
1. Highest monthly parkers in the garage (all facilities)		3,480	3,500	
2. Diversity Average by garage.*				
Carriage		68.51%	75.00%	
Center		65.18%	80.00%	
Cornhusker		84.46%	70.00%	
Haymarket		64.36%	70.00%	
Market		56.63%	70.00%	
Que		55.35%	70.00%	
University		86.82%	80.00%	
AVERAGE		68.76 %	73.57 %	
3. Occupancy Average by garage.				
Carriage		87.55%	90.00%	
Center		93.97%	95.00%	
Cornhusker		83.06%	90.00%	
Haymarket		71.05%	70.00%	
Market		73.42%	85.00%	
Que		88.63%	85.00%	
University		110.79%	100.00%	
AVERAGE		86.92 %	87.86 %	
4. Total Transients by garage.				
Carriage		22,531	21,000	
Center		167,024	163,000	
Cornhusker		109,988	98,000	
Haymarket		63,237	45,000	
Market		45,816	47,000	
Que		196,127	177,000	
University		135,359	135,000	
TOTAL		740,082	686,000	
B. Provide efficient management of revenue and expenses.				
1. Net revenue per year.		\$2,238,884	\$2,000,000	
2. Net revenue per space per year (4,181 spaces).		\$535	\$478	
3. Direct operating and maintenance cost (4,181 spaces).		\$1,132	\$1,000	

*NOTE: Diversity factors indicate the balance between the number of monthly and transient parkers in the facility. The industry average for a diversity ratio is 75%. Diversity will vary depending on the location of the garage and to whom the facility caters.

PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

PARKING FACILITIES FUND

ADMINISTRATION & PARKING GARAGES SECTIONS

COMMENTS:

1. The parking functions have been transferred to Urban Development.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR				
	<u>2008-09</u>	<u>2008-09</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
EXPENDITURE SUMMARY					
PERSONNEL			105,801	115,121	0
SUPPLIES			118,715	61,294	0
SERVICES			2,488,553	1,960,600	0
EQUIPMENT			62,409	277,400	0
DEBT SERV.			1,846,189	2,595,793	0
TOTAL			4,621,667	5,010,208	0
REVENUE SUMMARY					
USER FEES				5,010,208	0
TOTAL				5,010,208	0
SERVICES SUMMARY					
Contractual			1,772,549	1,269,433	0
Travel/Mileage			14,757	20,000	0
Print/Copying			17,692	11,300	0
Insurance			50,791	56,207	0
Utilities			212,618	224,350	0
Maint./Repair			165,592	176,000	0
Rentals			28,452	32,160	0
Miscellaneous			226,102	171,150	0
TOTAL			2,488,553	1,960,600	0
	0	0			

CLASS		PERSONNEL DETAIL					
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	EMPLOYEES		BUDGET	MAYOR	COUNCIL
			<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
N 1034	Office Specialist	29,748-39,149	0.25		9,184		
N 1122	Account Clerk III	29,748-39,149	0.10		3,320		
M 2028	Parking Manager	47,347-81,040	1.00		66,184		
U 4903	Para-Professional/Technical Worker	\$5.90-11.70/hr.	0.25		6,084		
	Salary Adjustment						
	Fringe Benefits				30,349	0	0
	TOTAL		1.60	0.00	115,121	0	0

PUBLIC WORKS & UTILITIES DEPARTMENT

PARKING FACILITIES DIVISION

SURFACE LOTS SECTION

PARKING LOT REVOLVING FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. Provides parking service to meet or exceed the expectations of parking customers.

A. Provide quality customer service.

Total monthly parkers.

Lumberworks	41	49
Depot South	16	12
Ironhorse	114	114
TOTAL	171	175

B. Provide efficient management of revenue and expenses.

Revenue Lots

1. Net revenue per year.	\$74,221	\$86,000
2. Net revenue per space per year (323 spaces).	\$230	\$266
3. Direct operating and maintenance cost (323 spaces).	\$545	\$540

Non-Revenue Lots

1. Net revenue per year.	0	0
2. Direct operating and maintenance cost (281 spaces).	\$39	\$55

PUBLIC WORKS & UTILITIES DEPARTMENT

**PARKING FACILITIES DIVISION
SURFACE LOTS SECTION**

PARKING LOT REVOLVING FUND

COMMENTS:

1. The parking functions have been transferred to Urban Development.

EQUIPMENT DETAIL		ACTUAL	BUDGET	MAYOR	COUNCIL
MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
<u>2008-09</u>	<u>2008-09</u>				
EXPENDITURE SUMMARY					
PERSONNEL		0	0	0	0
SUPPLIES		3,021	2,000	0	0
SERVICES		198,776	165,190	0	0
EQUIPMENT		0	92,707	0	0
DEBT SERV.		0	0	0	0
TOTAL		201,797	259,897	0	0
REVENUE SUMMARY					
USER FEES			259,897	0	0
TOTAL			259,897	0	0
SERVICES SUMMARY					
Contractual		23,529	13,800	0	0
Travel/Mileage		0	0	0	0
Print/Copying		0	0	0	0
Insurance		0	0	0	0
Utilities		4,532	4,090	0	0
Maint./Repair		17,289	17,000	0	0
Rentals		123,773	112,000	0	0
Miscellaneous		29,652	18,300	0	0
TOTAL		198,776	165,190	0	0
0	0				

CLASS		PERSONNEL DETAIL					
<u>CODE</u>	<u>CLASS</u>	<u>PAY RANGE</u>	<u>EMPLOYEES</u>		<u>BUDGET</u>	<u>MAYOR</u>	<u>COUNCIL</u>
			<u>07-08</u>	<u>08-09</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>
None							
					0	0	0
			0.00	0.00	0	0	0

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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EXPENDITURE SUMMARY				
PERSONNEL	6,495,798	6,890,480	6,298,671	6,713,577
SUPPLIES	1,301,334	1,358,549	1,686,846	1,837,740
SERVICES	1,090,984	1,064,415	1,334,618	1,334,618
EQUIPMENT	0	0	0	0
TRANSFERS	0	0	0	0
	8,888,115	9,313,444	9,320,135	9,885,935

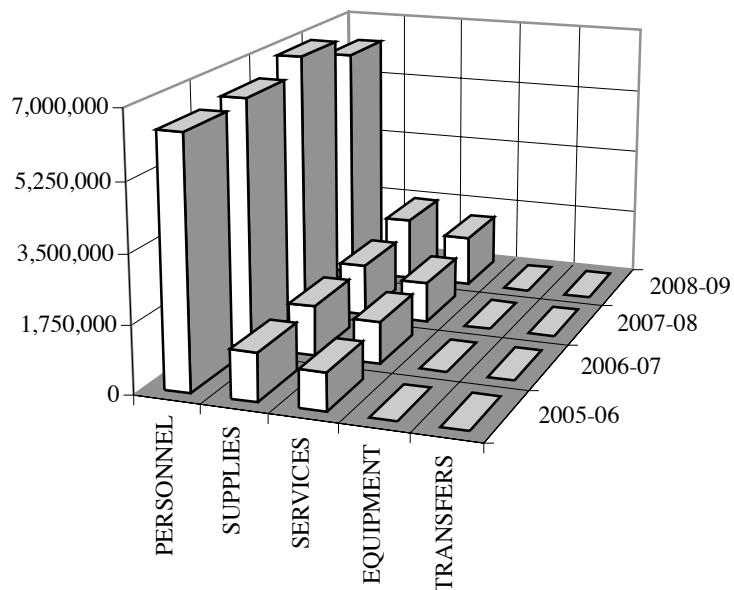
REVENUE SUMMARY			
GENERAL FUND	6,047,005	5,765,622	5,915,622
FEDERAL	1,484,589	1,909,463	1,954,463
STATE	423,000	423,000	423,000
USER FEES	1,358,850	1,222,050	1,592,850
	9,313,444	9,320,135	9,885,935

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
STARTRAN OPERATING	108.90	110.28	98.78	107.28
GRANTS-IN-AID	2.10	2.10	2.10	2.10
	111.00	112.38	100.88	109.38

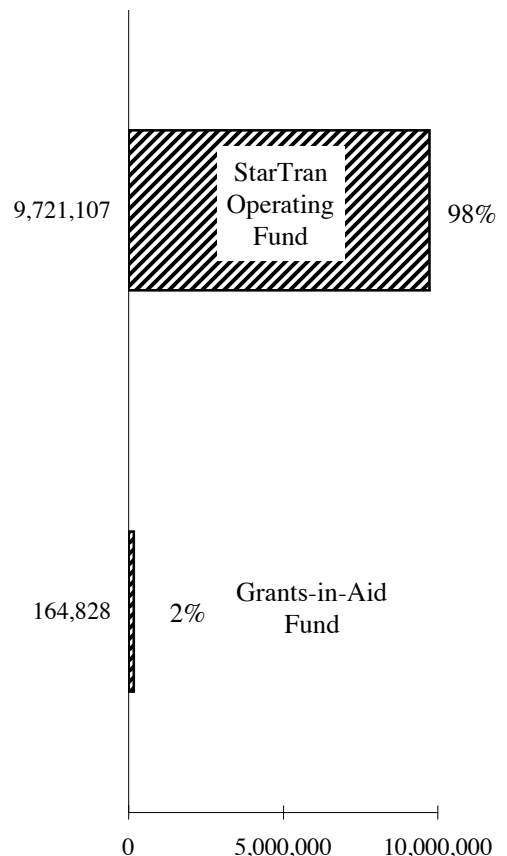
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EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN DIVISION

STARTRAN OPERATING FUND

PROGRAM STATEMENTS

OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
, To provide for the citizens of Lincoln a safe, convenient, economical and efficient transit system.			
1. Provide reliable and comfortable transportation while maximizing the productivity of the system.			
A. Reliability.			
1. Vehicle or service dependability.			
a. Revenue miles per road call.	7,686	8,000	8,500
b. Fleet on-time performance.	96.7%	97.0%	98.0%
B. Comfort.			
1. Safety.			
a. Accidents per 100,000 miles.	5.0	5.0	5.0
C. Productivity.			
1. Usage.			
a. Fleet boarding passengers.	1,815,085	1,942,000	2,100,000
b. Fleet boarding passengers per fleet hour.	16.1	17.2	19.1
c. Special services boarding passengers.	55,813	56,000	56,500
2. Financial Return.			
a. Fleet cost per fleet hour.	\$64.80	\$65.00	\$66.00
b. Fleet cost per fleet passenger trip.	\$4.02	\$3.90	\$4.00
c. Fleet passenger revenue per fleet hour.	\$11.04	\$11.20	\$12.00
d. Fleet revenue per fleet expense.	17.04%	17.00%	17.60%
e. Special services cost per special passenger trip.	\$28.49	\$29.00	\$29.50
f. Special services revenue per special services expense.	5.40%	5.30%	5.20%

PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN OPERATING FUND

STARTRAN DIVISION

COMMENTS:

Eliminated Holiday Light Tours, 1 bus on the N. South Route and the extra midday Star Shuttle bus. Eliminated 1 Bus Oper. associated with the Harris Overpass Bridge reconstruction project. Added \$363,670 in Job Access Reverse Commute funding. \$250,000 is used as pass through funding for grant participants. Changed the qualification for the Ride For Five low income pass to 200% of Poverty and increased most fares.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
None			PERSONNEL	6,352,931	6,739,048	6,137,843
			SUPPLIES	1,301,329	1,357,949	1,686,246
			SERVICES	1,088,550	1,061,015	1,331,218
			EQUIPMENT	0	0	0
			TRANSFERS	0	0	0
			TOTAL	8,742,810	9,158,012	9,155,307
			REVENUE SUMMARY			
			GENERAL FUND		6,011,162	5,731,587
			FEDERAL		1,365,000	1,778,670
			STATE		423,000	423,000
			USER FEES		1,358,850	1,222,050
			TOTAL		9,158,012	9,155,307
			SERVICES SUMMARY			
			Contractual	535,418	509,219	769,252
			Travel/Mileage	0	0	6,000
			Print/Copying	39,815	26,000	36,000
			Insurance	230,661	249,519	233,689
			Utilities	94,251	88,067	95,067
			Maint./Repair	99,576	132,410	132,410
			Rentals	0	0	0
			Miscellaneous	88,828	55,800	58,800
			TOTAL	1,088,550	1,061,015	1,331,218
	0	0				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE			2007-08	2008-09
N 1030	Office Assistant	26,648-35,205	1.00	1.00	26,974	27,920
N 1036	Office Manager	32,757-42,980	0.50	0.50	20,523	20,773
N 1122	Account Clerk III	30,580-40,209	2.00	2.00	77,500	77,754
A 1125	Accountant	42,007-57,368	0.40	0.40	22,167	22,327
N 1307	Stores Clerk II	30,580-40,209	1.00	1.00	38,350	38,350
A 1631	Administrative Aide I	36,289-49,740	1.00	1.00	45,872	45,872
U 4903	Para-Professional/Tech Worker	\$5.90-11.70/hr	0.38	0.38	7,800	8,385
A 5121	Garage Supervisor	44,116-60,180	1.00	1.00	59,260	59,260
M 5600	Transit Manager	61,994-120,886	1.00	1.00	105,032	108,288
A 5601	Bus Operations Superintendent	48,628-66,200	1.00	1.00	64,659	64,660
A 5602	StarTran HV Supervisor	44,116-60,180	1.00	1.00	51,210	52,924
A 5603	Startran Field Supervisor	44,116-60,180	5.00	5.00	269,148	248,999
A 5605	Bus Maintenance Superintendent	48,628-66,200	1.00	1.00	64,342	64,343
B 5614	Bus Journey Mechanic	39,646-44,052	8.00	7.00	342,152	299,383
B 5615	Bus Apprentice Mechanic	34,421-37,132	3.00	4.00	111,396	146,457
B 5619	Bus Cleaner	22,975-25,527	2.00	2.00	49,570	49,570
B 5620	Bus Service Worker	32,287-35,875	6.00	6.00	208,992	174,160
B 5625	Bus Operator	28,352-37,804	75.00	72.00	2,695,974	2,343,686
	Overtime				387,282	285,115
	Clothing Allowance/Spread Time Pay				50,500	60,000
	Salary Adjustment					105,086
	Vacancy/Turnover Savings				-42,609	-38,531
	Fringe Benefits				2,082,954	1,873,062
	TOTAL		110.28	107.28	6,739,048	6,137,843

PUBLIC WORKS & UTILITIES DEPARTMENT

STARTRAN DIVISION

GRANTS-IN-AID FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

1. Provide an effective and efficient Special Transportation Program (HandiVan and Brokerage Programs).

A.	Number of HandiVan Program passengers.	35,539	35,800	36,000
B.	Number of Brokerage Program passengers.	20,274	21,500	21,800
C.	HandiVan passengers per hour.	1.90	2.00	2.05
D.	HandiVan Revenue/Cost.	5.40%	5.30%	5.20%

PUBLIC WORKS & UTILITIES DEPARTMENT

GRANTS-IN-AID FUND

STARTRAN DIVISION

COMMENTS:

1. No significant changes are proposed in this budget.

[illegible]

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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EXPENDITURE SUMMARY				
PERSONNEL	6,240,391	6,284,605	6,311,542	6,311,542
SUPPLIES	2,366,585	2,508,216	3,262,812	3,262,812
SERVICES	4,628,290	4,525,629	5,070,170	4,914,510
EQUIPMENT	2,182,137	1,539,656	1,252,081	1,076,381
TRANSFERS*	1,768,431	1,795,719	1,995,605	1,885,605
	17,185,834	16,653,825	17,892,210	17,450,850

REVENUE SUMMARY			
FLEET SERVICES	4,733,292	5,027,830	4,852,130
GENERAL FUND	1,432,784	1,462,133	1,471,473
SNOW REMOVAL FUND	2,857,719	3,070,305	2,960,305
STREET CONSTRUCTION	7,630,030	8,331,942	8,166,942
	16,653,825	17,892,210	17,450,850

FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
ADMIN. SERVICES	7.80	5.77	5.08	5.08
DRAINAGE	12.45	12.25	12.25	12.25
FLEET SERVICES	17.00	15.42	15.00	15.00
SANITATION	8.00	8.00	8.00	8.00
SNOW REMOVAL	18.25	18.50	18.50	18.50
STREET & HIGHWAY	52.00	52.25	52.25	52.25
	115.50	112.19	111.08	111.08

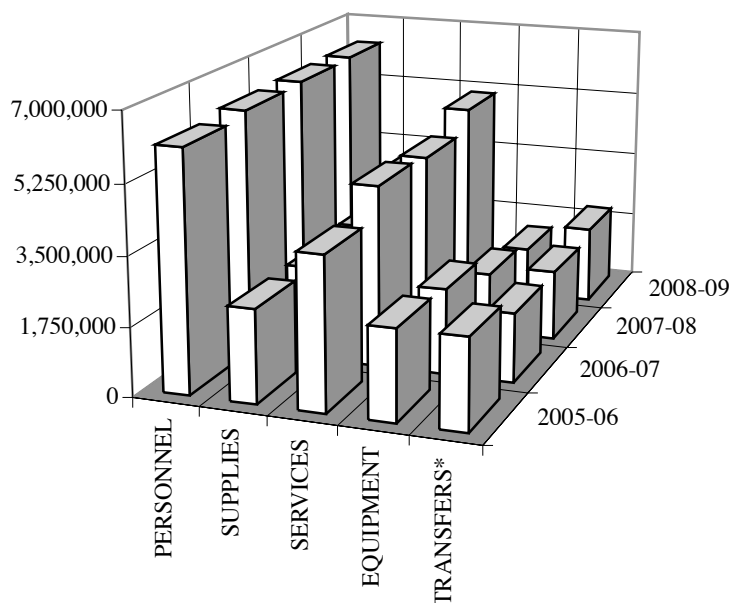
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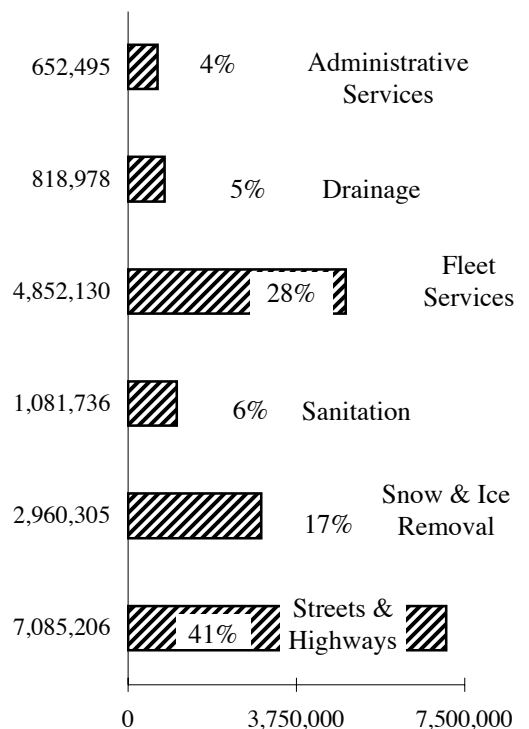
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EXPENDITURES BY CATEGORY



* \$1,885,605 of the transfers are from the Street Const. Fund to the Snow Removal Fund. The amount is included twice in the totals.

EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

ADMINISTRATIVE SERVICES

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide administrative and support functions for the operating section of the Street Operations, Fleet Services, Watershed Management and Traffic Operations.			
A. Provide administrative and support functions for the operating section of the Street and Traffic Operations, Fleet Services, Watershed Management and Traffic Operations.			
1. Miscellaneous clerical, i.e. copying, mailings data entry, filing, typing, etc.	2 days	2 days	2 days
2. Payroll entry.	24 hours	24 hours	24 hours
3. Type payment vouchers and requisitions after receiving invoices.	Weekly	Weekly	Weekly
4. Maintain leave report.	Daily	Daily	Daily
5. Type and distribute rating forms for completion by supervisors within two days of receiving personnel report.	Monthly	Monthly	Monthly
2. Maintain the buildings owned by the Department of Public Works.			
A. Preserve the condition of buildings owned by the Public Works Department in as near their original condition as possible.			
1. Respond to maintenance calls for various sites in Maintenance Division.	3 Weekly	3 Weekly	3 Weekly
2. Custodial cleaning frequency.	Daily	Daily	Daily
B. Keep turf well groomed and storage areas neat in appearance.			
1. Mowing frequency (seasonal).	1 each 2 wks.	1 each 2 wks.	1 each 2 wks.
2. Grass watering frequency (seasonal).	As needed	As needed	As needed
3. Storage/stockpile cleanup frequency.	Monthly	Monthly	Monthly

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION ADMINISTRATIVE SERVICES

GENERAL FUND

COMMENTS:

1. Eliminated the Antelope Valley Manager upon retirement of the current employee.

EQUIPMENT DETAIL			ACTUAL		BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL						
	<u>2008-09</u>	<u>2008-09</u>			<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	
Appliances & Office Chairs Tools			EXPENDITURE SUMMARY					
			PERSONNEL	403,178	299,542	239,637	239,637	
			SUPPLIES	16,588	13,352	19,500	19,500	
			SERVICES	369,971	364,935	382,868	392,208	
			EQUIPMENT	564	0	1,150	1,150	
			TRANSFERS	0	0	0	0	
			TOTAL	790,302	677,829	643,155	652,495	
			REVENUE SUMMARY					
			GENERAL FUND		677,829	643,155	652,495	
			TOTAL		677,829	643,155	652,495	
			SERVICES SUMMARY					
			Contractual	133,593	134,805	140,450	149,790	
			Travel/Mileage	14,763	12,072	16,127	16,127	
			Print/Copying	2,698	2,500	3,000	3,000	
			Insurance	34,412	38,636	38,859	38,859	
			Utilities	133,207	139,000	144,000	144,000	
			Maint./Repair	11,614	14,036	15,160	15,160	
			Rentals	34,192	18,736	19,472	19,472	
			Miscellaneous	5,492	5,150	5,800	5,800	
			TOTAL	369,971	364,935	382,868	392,208	
		1,150	1,150					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1034	Office Specialist	30,580-40,209	0.27		9,105		
N 1121	Account Clerk II	27,581-36,394	1.00	1.00	35,116	35,439	36,395
A 1631	Administrative Aide I	36,289-49,740	1.00	1.00	46,715	37,034	38,251
M 2048	Antelope Valley Manager	61,994-120,886	0.50	0.08	56,695	9,050	9,163
N 5106	Maintenance Repair Worker II	32,757-42,980	1.00	1.00	41,299	41,522	42,658
N 5228	Public Works Laborer	27,581-36,394	1.00	1.00	28,220	28,032	28,817
N 5229	PW Equipment Operator I	29,548-38,894	1.00	1.00	37,870	37,871	38,894
	Overtime				4,237	4,237	4,323
	Salary Adjustment					5,263	
	Vacancy/Turnover Savings				-2,550	-1,889	-1,942
Fringe Benefits (Workers' Compensation)					42,835	43,078	43,078
TOTAL			5.77	5.08	299,542	239,637	239,637

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

DRAINAGE

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Maintain the storm water drainage system in the City of Lincoln.			
A. Prevent flooding that occurs as a result of stoppages for flow restrictions.			
1. Inlets inspected and cleaned.	14,612	18,000	15,000
2. Manholes inspected and cleaned.	574	750	750
3. Linear feet of pipe inspected and cleaned.	277,741	400,000	350,000
4. Locations checked annually.	1,780	2,000	2,000
5. Feet of ditches inspected.	198,839	150,000	150,000
6. Cubic yards of silt removed.	996	2,500	1,500
7. Frequency of drainage easements mowed or other vegetation controlled or removed (annually).	3	3	3
.			
B. Prevent flooding that occurs as a result of structural failures or damage to the drainage system.			
1. Broken tops replaced.	32	30	30
2. Locations of inlet/pipe repaired.	883	1,000	1,000
C. Correct health and safety hazards.			
1. Stagnant water locations corrected.	2	10	10
2. Cubic yards to fill.	N/A	1,500	1,500
D. Perform miscellaneous reimbursable services required by ordinances.	N/A	100%	100%

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION DRAINAGE

GENERAL FUND

COMMENTS:

1. Added \$40,000 for a contract with a private contractor for cleaning and/or improvements of the stormwater drainage system including dredging, side sloping and general maintenance of large stormwater ditches.
2. Added \$20,000 to more accurately account for the on call locate costs.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Skid Loader			PERSONNEL	453,876	460,285	455,659
Attachment	1,500	1,500	SUPPLIES	15,437	15,700	19,150
			SERVICES	270,606	277,970	342,669
			EQUIPMENT	0	1,000	1,500
			TRANSFERS	0	0	0
			TOTAL	739,920	754,955	818,978
			REVENUE SUMMARY			
			GENERAL FUND	754,955	818,978	818,978
			TOTAL	754,955	818,978	818,978
			SERVICES SUMMARY			
			Contractual	30,651	0	40,000
			Travel/Mileage	14,068	13,796	17,216
			Print/Copying	871	600	1,000
			Insurance	2,050	2,615	2,757
			Utilities	1,874	6,142	3,500
			Maint./Repair	6,661	7,161	6,480
			Rentals	133,513	187,356	191,116
			Miscellaneous	80,918	60,300	80,600
			TOTAL	270,606	277,970	342,669
	1,500	1,500				

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
C	5010 Labor Supervisor I	36,351-47,757	2.00	2.00	94,062	84,860	86,186
A	5011 Labor Supervisor II	40,004-54,697	0.25	0.25	13,466	13,466	13,675
N	5216 Public Works Inspector	33,905-44,436	1.00	1.00	43,262	43,262	44,437
N	5228 Public Works Laborer	27,581-36,394	2.00	2.00	55,774	55,819	57,381
N	5229 PW Equipment Operator I	29,548-38,894	5.00	5.00	166,123	158,608	163,019
N	5230 PW Equipment Operator II	32,757-42,980	2.00	2.00	80,501	81,836	84,078
	Overtime				7,454	7,454	7,604
	Salary Adjustment					10,966	
	Vacancy/Turnover Savings				-4,532	-4,379	-4,488
	Fringe Benefits				4,175	3,767	3,767
	TOTAL		12.25	12.25	460,285	455,659	455,659

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

FLEET SERVICES

FLEET SERVICES FUND

PROGRAM STATEMENTS				
OBJECTIVES		ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES		2006-07	2007-08	2008-09

1. Provide Fleet Management services for Public Works and Public Utilities and the Parks Departments at the most economical cost possible and to insure adequate equipment availability to enable those Departments to perform their duties expeditiously.

A. Maintain adequate and economical fleet availability.

1. Units in fleet.	948	958	958
2. Units of utilization.	2,697,204	2,700,000	2,700,000
3. Normal wear cost per mile.	.829	.887	.949
4. Cost per miles including accident, damage and capitalization.	.878	.965	.998
5. Number of repairs completed.	5,242	5,250	5,250
6. Preventive maintenance inspection services completed.	918	920	920
7. Percentage of total cost attributed to road calls.	2.4%	2.5%	2.5%
8. Hours of downtime.	90,780	95,000	95,000
9. Percentage of fleet availability.	98.4%	98.3%	98.3%
10. Percentage of scheduled repairs.	43%	42%	42%

2. Provide adequate fuel inventories to eliminate the need of purchasing at retail and to provide emergency availability.

A. Purchase, store and dispense 100,000 gallons per quarter.

1. Gallons of fuel purchased and stored per quarter.	125,638	125,000	125,950
2. Gallons dispensed per quarter.	119,745	125,000	125,950
3. Savings per gallon over retail for unleaded fuel.	\$0.049	\$0.022	\$0.030
4. Savings per gallon over retail for diesel fuel.	\$0.082	\$0.064	\$0.070

3. Meet with each user agency quarterly to discuss methods of service improvements.

A. Improve services to user agencies.

1. Number of meetings per quarter.	1	2	2
2. Number of improvements per year.	3	3	3

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

FLEET SERVICES FUND

FLEET SERVICES

COMMENTS:

1. Added additional funding in Supplies for the increased cost of fuel that is purchased by Fleet Services for other departments and Public Works/Utilities divisions for city vehicles.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
See page 33 for details of this equipment.			PERSONNEL	1,066,669	1,047,123	986,776	986,776
			SUPPLIES	1,655,419	1,676,214	2,403,712	2,403,712
			SERVICES	427,354	501,199	495,911	495,911
			EQUIPMENT	2,112,796	1,508,756	1,141,431	965,731
			TRANSFERS	0	0	0	0
			TOTAL	5,262,237	4,733,292	5,027,830	4,852,130
	REVENUE SUMMARY						
			USER FEES		4,733,292	5,027,830	4,852,130
			TOTAL		4,733,292	5,027,830	4,852,130
	SERVICES SUMMARY						
		Contractual	47,488	50,389	55,582	55,582	
		Travel/Mileage	7,064	8,430	8,500	8,500	
		Print/Copying	2,422	2,028	2,638	2,638	
		Insurance	116,097	110,335	105,541	105,541	
		Utilities	8,779	12,453	10,100	10,100	
		Maint./Repair	234,924	306,427	301,400	301,400	
		Rentals	0	250	100	100	
		Miscellaneous	10,579	10,887	12,050	12,050	
		TOTAL	427,354	501,199	495,911	495,911	
	0	0					

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1121	Account Clerk II	27,581-36,394	1.00	1.00	28,860	30,123	30,960
N 1122	Account Clerk III	30,580-40,209	1.00	1.00	33,331	34,492	35,451
N 1307	Stores Clerk II	30,580-40,209	1.15	2.00	43,951	71,488	73,448
N 5116	Automotive Mechanic	33,905-44,436	1.27	2.00	54,278	85,655	88,005
N 5117	Heavy Equipment Mechanic	36,320-47,509	7.00	6.00	306,446	262,046	269,294
C 5118	Lead Mechanic	39,125-51,297	1.00	1.00	45,959	45,959	47,684
A 5121	Garage Supervisor	44,116-60,180	1.00	1.00	57,505	57,576	58,470
A 5122	Asst Supt of Fleet Services	48,628-66,200	1.00		65,185		
A 5123	Supt of Fleet Services	53,621-72861	1.00	1.00	71,742	67,378	67,378
	Out of Grade Pay				1,048	750	750
	Overtime				5,130	4,000	4,080
	Salary Adjustment					16,053	
	Fringe Benefits				333,688	311,256	311,256
	TOTAL		15.42	15.00	1,047,123	986,776	986,776

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION FLEET SERVICES

FLEET SERVICES FUND

FLEET SERVICES - CAPITAL OUTLAY

Miscellaneous Equipment

15	Line Trimmers (Parks)	4,875	
3	Power Brooms (Parks)	9,000	
2	Snow Blowers (Parks)	2,500	
1	21" Mower (Parks)	1,200	
1	Lawn Aerator (Parks)	6,500	
	Total Miscellaneous Equipment	<u>24,075</u>	

Autos and Trucks

2	5 Yard Dump Trucks (Maint)	220,000	
1	Light Duty Turf Truck (Parks)	9,000	
4	Heavy Duty Turf Trucks (Parks)	77,000	
2	1.5 Ton Utility Trucks (Parks)	110,000	
1	Log Truck; Chassis Only (Parks)	100,000	
	Total Autos and Trucks	<u>516,000</u>	

Furniture and Fixtures

1	Service Desk Stool	200	
1	Office Chair	350	
	Total Furniture and Fixtures	<u>550</u>	

Other Financial Commitments

Lease Purchase Costs	294,106
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Total Other Financial Commitments	<u>294,106</u>
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Power Tools

2	Pressure Washers	10,000	
	Total Power Tools	<u>10,000</u>	

Total Equipment & Other

Financial Commitments	<u><u>965,731</u></u>
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Revenue Summary

Equipment Replacement Funds	921,106
Salvage Value	44,625

Heavy Equipment

1	Street Sweepers; 1st yr. Lease (Maint)	55,000	
1	13' Material Spreader (Maint)	16,000	
2	10' Material Spreaders (Maint)	29,000	
3	10' Truck Plows (Maint)	21,000	
	Total Heavy Equipment	<u>121,000</u>	

Total Revenue	<u><u>965,731</u></u>
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PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SANITATION

STREET CONSTRUCTION REVENUE FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

1. Clean dirt, debris and litter from City streets.

- A. Accomplish an arterial street cleaning program that provides for sweeping of all arterial streets, flushing raised paved medians and hand removal from locations not accessible to sweepers. (Seasonal)

1. Average frequency of sweeping arterials.	1 per 13 days	1 per 13 days	1 per 15 days,
2. Curb miles swept annually.	7,571	9,000	8,200
3. Average frequency of flushing medians (2 times/year).	2	2	2
4. Locations where manual removal is necessary (3 times/year).	442	400	400

- B. Accomplish a business district street cleaning program that provides for removal of dirt and litter that has accumulated in business districts by sweeping these streets and manually removing dirt & litter from locations not accessible to mechanical sweepers (Seasonal).

1. Average sweeping frequency.	1 per 4 days	1 per 4 days	1 per 4 days
2. Curb miles swept annually.	3,126	3,200	3,200

- C. Accomplish a residential street cleaning program that provides for removal of dirt and litter that has accumulated by sweeping all residential streets (Seasonal).

1. Average frequency of sweeping residential streets.	3 per year	3 per year	3 per year
2. Residential curb miles swept annually.	6,733	8,000	8,000

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREET CONSTRUCTION REVENUE FUND

SANITATION

COMMENTS:

1. Added additional funding in the Services section for the costs associated with the street sweeping program and the additional fuel costs paid to Fleet Services.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Water Hydrant Valves &			PERSONNEL	460,097	462,006	463,090
Skid Loader Attach	3,500	3,500	SUPPLIES	1,311	3,100	2,600
Replace Radios	2,500	2,500	SERVICES	642,158	384,973	665,046
			EQUIPMENT	2,883	4,500	6,000
			TRANSFERS	0	0	0
			TOTAL	1,106,448	854,579	1,136,736
			REVENUE SUMMARY			
			STREET CONSTRUCTION	854,579	1,136,736	1,081,736
			TOTAL	854,579	1,136,736	1,081,736
			SERVICES SUMMARY			
			Contractual	0	0	0
			Travel/Mileage	9,151	9,598	11,544
			Print/Copying	0	0	0
			Insurance	2,510	3,555	3,705
			Utilities	99,746	112,000	112,000
			Maint./Repair	5,000	4,620	4,140
			Rentals	525,751	255,000	533,457
			Miscellaneous	0	200	200
	6,000	6,000	TOTAL	642,158	384,973	665,046

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
C	5010 Labor Supervisor I	36,351-47,757	1.00	1.00	47,031	47,031	47,758
N	5229 PW Equipment Operator I	29,548-38,894	3.00	3.00	111,941	104,344	107,229
N	5230 PW Equipment Operator II	32,757-42,980	4.00	4.00	158,094	159,861	164,237
	Salary Adjustment					7,988	

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SNOW & ICE REMOVAL

SNOW REMOVAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide snow and ice removal services for all streets in the City.			
A. Accomplish bare pavement snow removal on emergency snow routes, arterial streets and in business districts.			
1. Times Operations Center activated.	6	5	5
2. Times material spreading accomplished.	10	8	8
3. Times Emergency Snow Routes completed.	6	5	5
4. Times other arterials completed.	6	5	5
5. Times residential streets completed.	6	2	2
B. Keep 100% of the emergency snow route system open to traffic at all times.			
1. Lane miles of emergency snow routes sanded and plowed.	8,960	7,500	7,500
C. Open all remaining arterial streets, residential bus routes, bridges, and overpasses within 8 hours after the end of each storm.			
1. Lane miles of remaining arterial streets plowed and sanded within 8 hours.	5,632	4,000	4,600
2. Lane miles of bus routes, not on arterial streets, plowed and sanded within 8 hours.	3,200	2,600	2,600
3. Lane miles of material spreading and snow plowing operations on arterial streets and bus routes.	17,792	13,800	14,700
4. Average cost of materials per year.			
a. Salt	\$162,193	\$120,000	\$180,000
b. Sand	\$0	\$40,000	\$50,000
c. Other De-icers	\$49,132	\$30,000	\$30,000
D. Open all remaining streets in the City to at least one lane of traffic.			
1. Lane miles of residential streets opened within 24 hours to 36 hours after storm ends.	1,560/storm	1,500/storm	1,600/storm
E. Remove snow from CBD, business districts where on-site storage is not possible.			
1. Lane blocks of streets from which snow is removed.	980/storm	1,000/storm	1,000/storm
2. Lane blocks of arterial streets from which snow is removed where on-site storage is not possible.	1,025/storm	1,000/storm	1,000/storm
F. Install snow fence each year at known locations where drifting occurs.			
1. Lineal feet of snow fence installed.	12,700	12,000	12,000
G. Open storm water inlets on arterials and residential streets after each storm.			
1. Storm water inlets opened	N/A	Variable	Variable

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

SNOW REMOVAL FUND

SNOW & ICE REMOVAL

COMMENTS:

1. Added additional funding for overtime associated with snow and ice operations.
2. Added funding in the Services section for the additional fuel costs paid to Fleet Services.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Computer	2,000	2,000	PERSONNEL	1,130,938	1,194,263	1,252,507
Radio Equipment	2,000	2,000	SUPPLIES	219,160	251,650	274,650
Upgrade Two Material			SERVICES	1,473,065	1,407,006	1,472,148
Spreader Trucks	67,000	67,000	EQUIPMENT	301	4,800	71,000
			TRANSFERS	0	0	0
			TOTAL	2,823,464	2,857,719	3,070,305
			REVENUE SUMMARY			
			SNOW REMOVAL FUND	2,857,719	3,070,305	2,960,305
			TOTAL	2,857,719	3,070,305	2,960,305
			SERVICES SUMMARY			
			Contractual	715,343	672,000	658,000
			Travel/Mileage	14,990	16,521	20,306
			Print/Copying	44	2,000	2,000
			Insurance	7,443	10,312	12,084
			Utilities	32	1,500	1,500
			Maint./Repair	13,222	15,273	13,120
			Rentals	713,081	676,000	751,438
			Miscellaneous	8,910	13,400	13,700
			TOTAL	1,473,065	1,407,006	1,472,148
	71,000	71,000				

PERSONNEL DETAIL							
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
C	5010 Labor Supervisor I	36,351-47,757	4.00	4.00	185,825	187,081	189,980
A	5011 Labor Supervisor II	40,004-54,697	1.00	1.00	53,862	53,862	54,697
A	5020 Supt, Road & Storm Sewer	53,621-72,861	0.50	0.50	35,871	35,871	36,431
N	5216 Public Works Inspector	33,905-44,436	1.00	1.00	43,262	43,262	44,437
N	5228 Public Works Laborer	27,581-36,394	2.00	2.00	54,521	55,672	57,229
N	5229 PW Equipment Operator I	29,548-38,894	6.00	6.00	208,993	205,700	211,388
N	5230 PW Equipment Operator II	32,757-42,980	4.00	4.00	157,964	157,527	161,869
	Overtime				121,782	172,000	175,474
	Salary Adjustment					20,530	
	Fringe Benefits				332,183	321,002	321,002
	TOTAL		18.50	18.50	1,194,263	1,252,507	1,252,507

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREETS & HIGHWAYS

STREET CONSTRUCTION REVENUE FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Maintain public roads and associated improvements within the City of Lincoln to the level required by MDS established by the Nebraska Board of Public Roads for Classifications and Standards.			
A. Minimize instances of reported property damage/vehicle accidents that result from street failures.			
1. Reported vehicle accidents or property damage from street failures.	N/A	N/A	N/A
B. Patch surface and base failures on complaint and scheduled basis.			
1. Tons of asphalt replaced.	3,372	4,000	4,000
2. Cubic yards of concrete base replaced.	347	175	200
3. Cubic yards of concrete paving replaced.	1,861	1,500	1,650
4. Lane blocks cracksealed.	1,082	1,500	1,500
C. Replace deteriorated curb and gutter on a complaint basis.			
1. Lineal feet of curb and gutter replaced.	5,242	7,500	7,500
2. Complaints satisfied.	77	150	125
D. Repair shoulders along paved streets as required.			
1. Blocks of shoulders graded per year.	1,105	600	800
E. Mow right-of-way to control vegetation growth.			
1. Times highway right-of-way mowed & inspected.	6	6	6
2. Right-of-way sprayed (in mixed gallons).	5,507	6,000	6,000
F. Grade to smooth and fill holes and clear culverts on unpaved streets and alleys as required.			
1. Blocks of streets and alleys graded.	2,154	1,600	1,800
2. Blocks of streets & alleys receiving rock.	165	250	250
3. Block of streets receiving dust control.	102	120	120
G. Install and maintain barricades, guardrail and other improvements associated with streets.			
1. Barricades placed.	As needed	Variable	Variable
2. Permanent barricades/9 points maintained.	796	700	750
3. Feet of guardrail repaired.	2,490	Variable	Variable
4. Feet of guardrail maintained.	42,000	45,000	42,000
H. Perform miscellaneous reimbursable services as required by ordinance or agreement.			
1. Program costs recovered.	100%	100%	100%
2. Lineal feet of curb ground/or removed.			
a. City Crew.	18,889	28,000	24,000
3. Utility excavation filled			
a. Number filled.	220	225	225
b. Cubic yard of material	1,976	1,800	1,800

PUBLIC WORKS & UTILITIES DEPARTMENT

STREET MAINTENANCE OPERATIONS DIVISION

STREET CONSTRUCTION REVENUE FUND

STREETS & HIGHWAYS

COMMENTS:

1. Added funding in the Services section for the additional fuel costs paid to Fleet Services.
2. Increased overtime for street maintenance activities.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Computers	4,000	4,000	PERSONNEL	2,725,633	2,821,386	2,913,873
Water Hydrant Valves & Skid Loader Attach.	3,000	3,000	SUPPLIES	458,670	548,200	543,200
Replace Paving Equip	1,000	1,000	SERVICES	1,445,136	1,589,546	1,711,528
Replace Tools	1,000	1,000	EQUIPMENT	65,593	20,600	31,000
Replace Radios	6,000	6,000	TRANSFERS	1,768,431	1,795,719	1,995,605
40" Grinding Head	16,000	16,000	TOTAL	6,463,463	6,775,451	7,195,206
			REVENUE SUMMARY			
			STREET CONSTRUCTION	6,775,451	7,195,206	7,085,206
			TOTAL	6,775,451	7,195,206	7,085,206
			SERVICES SUMMARY			
			Contractual	52,171	110,500	109,500
			Travel/Mileage	75,668	66,383	80,508
			Print/Copying	0	200	200
			Insurance	25,046	36,055	47,203
			Utilities	11,481	13,000	12,000
			Maint./Repair	31,183	33,558	31,200
			Rentals	648,731	600,000	658,976
			Miscellaneous	600,856	729,850	771,941
			TOTAL	1,445,136	1,589,546	1,711,528
	31,000	31,000				
PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					
U 4902 Intermediate Level Worker	\$5.50-9.00/hr.		3.00	3.00	56,160	56,160
C 5010 Labor Supervisor I	36,351-47,757		3.00	3.00	133,483	137,979
A 5011 Labor Supervisor II	40,004-54,697		1.75	1.75	94,259	95,720
A 5020 Superintendent, Roads & Storm Sewers	53,621-72,861		0.50	0.50	35,871	36,431
N 5105 Maint Repair Worker I	29,548-38,894		1.00	1.00	28,257	30,869
N 5150 Concrete Finisher I	32,757-42,980		3.00	3.00	113,052	118,781
N 5151 Concrete Finisher II	33,905-44,436		3.00	3.00	118,235	124,252
N 5228 Public Works Laborer	27,581-36,394		9.00	9.00	267,060	269,346
N 5229 PW Equipment Operator I	29,548-38,894		16.00	15.00	534,218	496,533
N 5230 PW Equipment Operator II	32,757-42,980		11.00	12.00	416,747	458,559
N 5232 Barricade Worker	28,547-37,620		1.00	1.00	36,086	37,074
Overtime					11,110	41,110
Salary Adjustment						46,759
Fringe Benefits					976,848	996,457
TOTAL			52.25	52.25	2,821,386	2,913,873

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SOLID WASTE OPERATIONS SECTION

SOLID WASTE MANAGEMENT REVENUE FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

1. Provide for environmentally safe and economical disposal of solid wastes generated in the service area.			
A. Provide for land disposal or processing of solid wastes (average tons per day).			
1. Bluff Road Landfill.	796	790	812
2. Transfer Station.	20	22	20
3. Construction and Demolition Landfill.	210	220	220
4. Composting Operation.	52	52	52
B. Provide for processing of banned wastes collected at the Bluff Road and North.48 th Street facilities.			
1. Tons of scrap metals recycled.	790	770	770
2. Number of appliances de-manufactured.	3,763	4,000	4,200
3. Tons of tires recycled.	60	65	65
C. Ensure compliance with applicable regulations, efficiently utilize airspace and protect the environment.			
1. Gallons of leachate treated or recirculated.	1,167,083	500,000	750,000
2. Random and suspicious waste load inspections	190	200	200
3. Tons of permitted Special Wastes handled per day.	30	30	30
4. Days alternative daily cover system utilized.	130	200	200
5. Cubic yards of soil excavated per day of operation.	286	200	200
6. Person-hours spent picking up wind blown litter	3,596	3,000	3,000
2. Extend the life of the landfill through cost effective waste reduction and recycling programs.			
A. Maintain effective residential and commercial disposal diversion programs.			
1. Tons of yard waste and brush diverted from disposal.	18,937	18,800	18,800
2. Tons of recyclables collected through drop-offs.	7,075	7,200	7,350
3. Cost per ton to collect and process recyclables.	\$47.97	\$53.10	\$56.00
4. Number of residents served per drop-off location.	10,052	9,500	9,340
5. Tons of bio-solids land applied.	41,947	37,000	37,000
6. Tons of material diverted from disposal by Commercial Waste Reduction and Recycling Program participants.	16,150	15,000	15,000
B. Maintain an effective public outreach program.			
1. Number of students participating in Garbology program.	3,785	3,750	3,750
3. Provide administrative functions in support of solid waste management programs.			
A. Document special wastes received.			
1. Number of special waste permits processed.	2,211	2,300	2,300
B. Manage customer charge accounts.			
1. Number of active charge accounts.	460	450	450
C. Accurately identify all wastes received and assess the appropriate fees.			
1. Number of transaction tickets processed at Bluff Road.	80,167	83,000	83,000
2. Number of transaction tickets processed at 48 th Street.	43,967	45,000	45,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SOLID WASTE OPERATIONS SECTION

SOLID WASTE MANAGEMENT REVENUE FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

PUBLIC WORKS & UTILITIES DEPARTMENT

SOLID WASTE MANAGEMENT REVENUE FUND

WASTEWATER DIVISION SOLID WASTE OPERATIONS SECTION

COMMENTS:

- Additional funding was included in supplies to reflect the increased cost of fuel.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Certified Power Train			PERSONNEL	1,742,871	1,872,075	1,887,352
Earthmoving Scraper	320,000	320,000	SUPPLIES	746,774	687,364	865,630
Portable Litter Fences	30,000	30,000	SERVICES	1,480,167	1,652,945	1,737,393
ADC Tarps (2)	15,000	15,000	EQUIPMENT	649,485	726,600	415,600
Trailer Dolly	15,000	15,000	TRANSFERS	770,655	822,985	870,970
Misc. Equipment	12,500	12,500	DEBT SERV.	0	0	0
New/Replace Tools	12,500	12,500	TOTAL	5,389,951	5,761,969	5,776,945
Lease Ag Tractor	6,000	6,000	REVENUE SUMMARY			
Skid Steer Loader			LANDFILL FUND		5,761,969	5,776,945
Auger Attach.	3,000	3,000	TOTAL		5,761,969	5,776,945
Replace Ticket			SERVICES SUMMARY			
Printer	1,300	1,300	Contractual	643,670	791,390	836,803
File Cabinet	300	300	Travel/Mileage	6,626	14,950	14,950
			Print/Copying	2,875	7,030	6,530
			Insurance	35,132	36,555	37,590
			Utilities	50,357	58,490	58,490
			Maint./Repair	184,776	207,480	207,730
			Rentals	1,676	5,550	5,550
			Miscellaneous	555,055	531,500	569,750
			TOTAL	1,480,167	1,652,945	1,737,393
	415,600	415,600				

PERSONNEL DETAIL								
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09	
N 1032	Senior Office Assistant	28,547-37,620	0.05	0.05	1,501	1,565	1,608	
N 1034	Office Specialist	30,580-40,209	0.30	0.30	10,024	10,374	10,663	
A 1631	Administrative Aide I	36,289-49,740	0.10	0.10	4,672	4,672	4,922	
M 2033	Public Utilities Coordinator	61,994-120,886	0.25	0.25	26,275	26,881	27,217	
C 5016	Landfill Gate House Supervisor	31,395-41,429	1.00	1.00	39,729	39,959	40,586	
A 5017	Asst. Supt. of Solid Waste Operations	51,068-69,452	1.00	1.00	63,388	65,434	66,465	
M 5018	Supt .Solid Waste Operations	49,432-100,814	1.00	1.00	76,428	78,191	79,169	
A 5019	Recycling Coordinator	53,621-72,861	1.00	1.00	71,458	71,458	72,577	
C 5021	Environmental Compliance Tech	32,917-43,371	1.00	1.00	35,751	36,769	37,349	
A 5022	Solid Waste Oper Super	40,004-54,697	2.00	2.00	87,495	90,327	91,757	
N 5023	Gatehouse Attendant I	24,035-31,880	3.50	3.50	99,213	94,542	97,176	
N 5024	Gatehouse Attendant II	27,581-36,394	1.00	1.00	34,639	34,639	35,595	
N 5031	Landfill Operator I	29,548-38,894	5.00	5.00	153,481	154,294	158,601	
N 5032	Landfill Operator II	32,757-42,980	6.00	6.00	237,065	241,566	248,234	
N 5033	Landfill Operator III	36,320-47,509	7.00	7.00	312,262	314,274	322,903	
	Holiday Pay				15,864	16,052	16,375	
	Overtime				46,016	14,720	15,017	
	Salary Adjustment					30,048		
	Vacancy/Turnover Savings				-12,534	-12,500	-12,949	
	Fringe Benefits				569,348	574,087	574,087	
TOTAL			30.20	30.20	1,872,075	1,887,352	1,887,352	

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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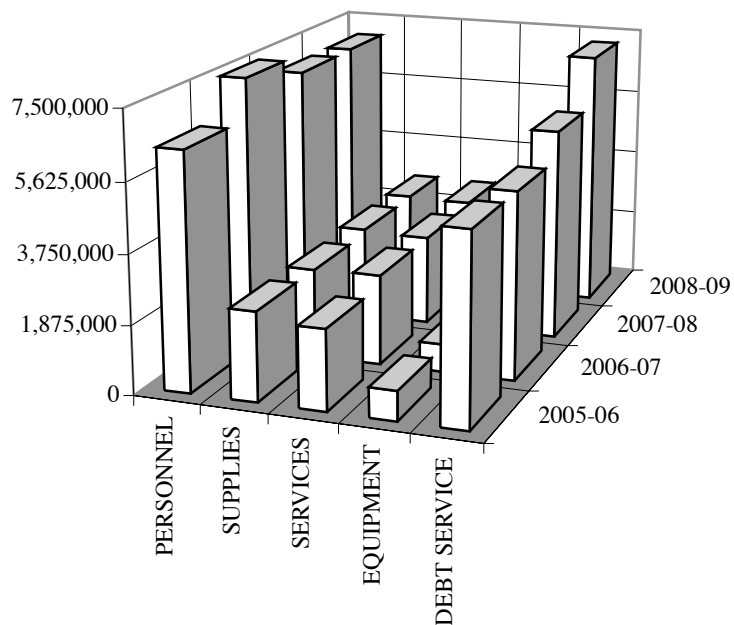
EXPENDITURE SUMMARY				
PERSONNEL	8,030,604	6,933,341	6,943,659	6,943,659
SUPPLIES	2,426,059	2,534,750	2,564,450	2,564,450
SERVICES	2,459,167	2,470,085	2,540,352	2,540,352
EQUIPMENT	764,589	649,825	856,900	856,900
DEBT SERVICE	5,091,536	5,825,961	7,178,649	7,178,649
	18,771,956	18,413,962	20,084,010	20,084,010

REVENUE SUMMARY			
WASTEWATER FUND	18,413,962	20,084,010	20,084,010
	18,413,962	20,084,010	20,084,010

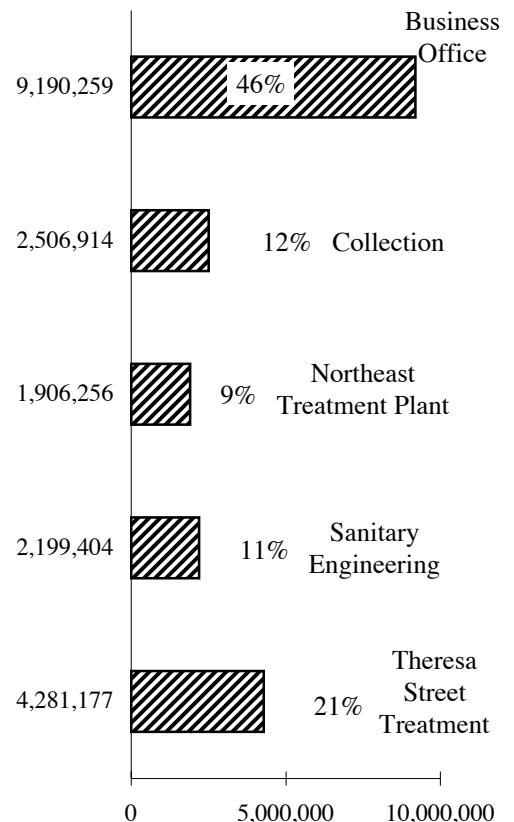
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
BUSINESS OFFICE	10.90	10.56	9.92	9.92
COLLECTION	26.02	26.02	26.02	26.02
NORTHEAST TREATMEN	11.55	11.55	12.55	12.55
SANITARY ENGINEER	21.30	20.30	20.30	20.30
THERESA STREET	28.93	28.93	27.93	27.93
	98.70	97.36	96.72	96.72

W A S T E W A T E R F U N D

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

COLLECTION SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain continuous and reliable service of the wastewater collection, transport, and pumping system to all of the system users and maintain the highest possible levels of public health, economic growth, and environmental quality for the Lincoln community.			
A. Maintenance and service of wastewater lines.			
1. Number of stoppages per 100 miles of pipe.	1.8	2.0	2.0
2. Miles of line cleaned.	689.09	635	635
3. Miles treated by chemical or jet root cutter.	83.71	75	75
4. Number of service calls/inspections.	101	150	150
B. Repair and construction of lines and manholes.			
1. Number of spot line repairs.	78	100	100
2. Feet of line installed in repairs.	360	400	500
3. Number of feet of pipe lining rehabilitation.	9,623	3,789	7,500
4. Number of manholes repaired and constructed.	6	150	200
5. Number of settlement repairs – lines and manholes.	4	15	15
6. Number of service taps made to existing lines.	316	250	250
7. Number of service abandonments.	59	100	100
C. Locate wastewater lines for one-call.			
1. Number of locates made (wastewater).	4,021	4,000	4,000
D. Conduct internal TV inspection of wastewater lines.			
1. Miles of new lines internally inspected.	17.28	20	20
2. Miles of existing lines internally inspected.	125.67	100	100
E. Provide support, service and assistance to other divisions, sections and City departments.			
1. Number of one-call locates for stormwater lines.	4,487	4,000	4,000
2. Number of person hours – snow removal.	1,160	1,200	1,200
3. Number of person hours – other sections.	170	150	150
F. Review and responses to proposed developments.			
1. Number of reviews and responses.	30	30	30

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION COLLECTION SECTION

WASTEWATER FUND

COMMENTS:

- No significant changes are proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Purchase Option On			PERSONNEL	1,641,215	1,707,894	1,711,403
Tractor Backhoe			SUPPLIES	129,419	233,300	218,100
Lease	36,000	36,000	SERVICES	255,988	301,920	300,411
REPLACE:			EQUIPMENT	95,563	190,250	277,000
High Velocity Flusher/			TOTAL	2,122,184	2,433,364	2,506,914
Cleaning Unit	160,000	160,000	REVENUE SUMMARY			
Pickup	25,000	25,000	WASTEWATER FUND	2,433,364	2,506,914	2,506,914
1 1/2 Ton Truck	45,000	45,000	TOTAL	2,433,364	2,506,914	2,506,914
Trench Shoring Jack			SUPPLIES SUMMARY			
System	6,000	6,000	Supply Expense	99,663	137,500	126,000
Misc. Equipment	5,000	5,000	Safety Supplies	8,048	8,000	5,000
			Publ. & Memb.	881	500	2,500
			Print. & Photo.	628	2,000	2,000
			Inventory Exp.	0	1,000	1,000
			Oper. Chemicals	12,042	15,000	15,000
			Utilities & Ener.	8,157	60,900	58,900
			Miscellaneous	0	8,400	7,700
			TOTAL	129,419	233,300	218,100
	277,000	277,000				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					
N 1032 Senior Office Assistant	28,547-37,620	0.27	0.27	8,114	8,455	8,690
N 1034 Office Specialist	30,580-40,209	0.25	0.25	8,355	8,646	8,887
A 1631 Administrative Aide I	36,289-49,740	0.25	0.25	11,679	11,679	12,304
M 2033 Public Utilities Coordinator	61,994-120,886	0.25	0.25	26,174	26,777	27,111
N 5225 Utility Equipment Operator I	29,548-38,894		2.00		61,985	63,721
N 5226 Utility Equipment Operator II	32,757-42,980	15.00	13.00	595,484	518,515	532,734
A 5302 Sr. Utility Engineer Spec	48,628-66,200	1.00	1.00	57,775	59,718	60,663
C 5321 Environmental Specialist II	37,293-48,960	2.00	2.00	89,436	89,662	95,085
C 5322 Environmental Specialist III	40,046-52,476	1.00	1.00	51,675	51,676	52,476
C 5339 Utility Supervisor	39,125-51,297	4.00	4.00	197,197	197,296	205,188
M 5343 Supt. of Wastewater Collection	49,432-100,814	1.00	1.00	79,545	81,641	82,661
A 5344 Asst. Supt. Wastewater Service	51,068-69,452	1.00	1.00	68,386	68,387	69,453
Standby Pay				16,011	15,487	15,800
Overtime				14,697	12,043	12,286
Crew Leader Pay				1,381	8,499	8,499
Salary Adjustment					34,746	
Vacancy/Turnover Savings				-11,938	-11,844	-12,190
Fringe Benefits				493,923	468,035	468,035
TOTAL		26.02	26.02	1,707,894	1,711,403	1,711,403

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

NORTHEAST TREATMENT PLANT & LIFT STATIONS SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain high quality, cost effective treatment that protects the public health; maintains and improves the natural environment, and meets or exceeds all local, state, and federal operating permit requirements.			
A. Treat wastewater.			
1. Billions of gallons of wastewater treated annually.	1.76	1.8	1.8
2. Number of days in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	365	365	365
3. Number of weeks in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	52	52	52
4. Number of untreated wastewater overflows or discharges.	0	0	0
5. Million kwh electricity used.	4.83	5.00	5.00
6. Million cubic feet of biogas reused/million cubic feet biogas produced.	8.09/21.09	8.00/21.00	8.00/21.00
7. Billions of gallons of wastewater reused.	.18	.20	.20
B. Treat biosolids.			
1. Number of dry tons of biosolids meeting or exceeding Class B biosolids permit quality requirements.	1,171	1,200	1,200
2. Number of dry tons of biosolids land applied/number of dry tons produced.	1,171	1,200	1,200
C. Treat liquid wastewaters received from private hauling companies.			
1. Number of gallons of grit waste processed.	0	0	0
2. Number of gallons of liquid wastewater processed.	0	0	0
D. Control and reduction of odor and other air emissions.			
1. Number of odor complaints received.	5	5	5
2. Number of days facility air emissions are equal to or exceed Title V (Clean Air Act) permit requirements.	0	0	0
E. Monitor treatment facility stormwater runoff.			
1. Number of facility site inspections conducted.	4	4	4
2. Number of stormwater runoff events monitored/sampled	4/4	4/4	4/4
F. Preventive and corrective maintenance of treatment and divisional facility equipment.			
1. Percent of corrective repairs to total number of repairs.	14	15	15
2. Percent of scheduled repairs to total number of repairs.	86	85	85
3. Number of maintenance work orders completed/number of work order issued.	3,477/3,477	3,500/3,500	3,500/3,500
2. To maintain continuous and reliable service of wastewater liftstation and stormwater pumping systems to all of the system's users. Maintain the highest possible levels of public health and environmental quality for the Lincoln community.			
A. Preventive and corrective maintenance and operation of wastewater collection liftstations.			
1. Percent of corrective repairs to total number of repairs.			
a. Wastewater	24	20	20
b. Stormwater	5	10	10
2. Percent of scheduled repairs to total number of repairs.			
a. Wastewater	76	80	80
b. Stormwater	95	90	90
3. Number of maintenance work orders completed/number of work orders issued.			
a. Wastewater	818	800	850
b. Stormwater	100	100	100
4. Number of emergency responses to station failures.			
a. Wastewater	2	1	1

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

NORTHEAST TREATMENT PLANT & LIFT STATIONS SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
b. Stormwater	1	0	0

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER FUND

NORTHEAST TREATMENT PLANT & LIFTSTATIONS SECTIONS

COMMENTS:

1. Reallocated a Maintenance Operator II from Theresa Street and re-hired as a Utility Plant Mechanic I.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
REPLACE:			PERSONNEL	798,617	798,405	837,803
Influent Wetwell Mixer			SUPPLIES	553,554	502,550	531,750
and Mast.	21,000	21,000	SERVICES	444,164	295,340	324,203
Primary Sludge Grinder			EQUIPMENT	44,855	85,000	212,500
Control Panel	7,000	7,000	TOTAL	1,841,190	1,681,295	1,906,256
Odor Control Chemical			REVENUE SUMMARY			
Feed System	20,000	20,000	WASTEWATER FUND	1,681,295	1,906,256	1,906,256
Pickup	25,000	25,000	TOTAL	1,681,295	1,906,256	1,906,256
Progressive Cavity			SUPPLIES SUMMARY			
Rotor Stator	15,000	15,000	Supply Expense	131,760	94,500	102,000
Solids Grinder Cutter			Safety Supplies	6,319	3,800	5,000
Cartridge	10,000	10,000	Publ. & Memb.	3,251	3,000	4,000
1-Ton Truck w/Crane	60,000	60,000	Print. & Photo.	172	100	200
Inst. Control Boards	5,000	5,000	Inventory Exp.	0	0	0
WW Pumps	17,500	17,500	Oper. Chemicals	85,340	57,000	86,500
Entrance Doors	10,000	10,000	Utilities & Ener.	326,712	343,650	334,050
Misc Equipment	5,000	5,000	Miscellaneous	0	500	0
Misc HVAC Equip	7,000	7,000	TOTAL	553,554	502,550	531,750
Utility Vehicle	10,000	10,000				
	212,500	212,500				

PERSONNEL DETAIL				EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS				07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE					
N 1032	Senior Office Assistant	28,547-37,620	0.18	0.18	5,399	5,627	5,784
A 1631	Administrative Aide I	36,289-49,740	0.10	0.10	4,672	4,672	4,921
M 2033	Public Utilities Coordinator	61,994-120,886	0.07	0.07	7,299	7,467	7,560
C 5301	Utility Plant Technician	36,351-47,757	1.00	1.00	47,031	38,743	39,359
C 5307	Wastewater Treatment Plant Operator	41,082-53,794	1.00		47,254		
M 5310	Supt. of WPC Facilities	49,432-100,814	0.30	0.30	27,341	28,001	28,351
A 5311	Asst. Superintendent Operations-WPC	51,068-69,452	0.30	0.30	18,541	19,155	19,453
N 5313	Maintenance Operator I	31,650-41,571	1.00	2.00	40,475	76,402	78,499
N 5314	Maintenance Operator II	32,757-42,980	2.00	1.00	82,390	41,845	42,981
M 5315	Facilities Maint Coordinator	47,938-82,053	0.30	0.30	23,866	24,172	24,474
N 5335	Utility Plant Mechanic II	36,320-47,509	2.00	2.00	91,956	91,956	94,472
N 5336	Utility Plant Mechanic I	35,094-45,948	2.00	3.00	89,466	118,076	121,345
C 5338	Facility Maint Supervisor	42,026-55,007	1.00	1.00	53,641	53,642	54,482
C 5371	Utility Control/Inst. Tech.	36,351-47,757		1.00		47,032	47,759
A 5375	Control Syst Support Spec	44,116-60,180	0.30	0.30	17,457	17,526	17,802
	Holiday Pay				2,400	3,461	3,516
	Standby Pay				17,688	17,072	17,417
	Overtime				19,646	16,099	16,424
	Salary Adjustment					13,523	
	Vacancy/Turnover Savings				-5,568	-5,744	-5,872
	Fringe Benefits				207,451	219,076	219,076
	TOTAL		11.55	12.55	798,405	837,803	837,803

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SANITARY ENGINEERING SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain high quality environmental engineering and technical support services for the Wastewater and Solid Waste Division. Including: laboratory analysis, regulatory compliance monitoring, operations and maintenance.			
A. Maintain high quality data used in meeting treatment facility NPDES permit and Industrial Pretreatment Program regulatory requirements.			
1. Maintain compliance with the Industrial Pretreatment Program regulations.			
a. Industrial wastewater samples collected per year.	1,370	1,330	1,350
b. Number of industry operations reviewed.	4	4	5
c. Industrial permits issued or reviewed.	4	4	6
d. Industrial discharge violations.	19	20	20
2. Maintain quality laboratory analysis of samples to insure regulatory compliance.			
a. Treatment facility process analysis.	31,891	33,000	33,000
b. Biosolids analysis.	269	250	250
c. Industrial Pretreatment Program analysis.	16,051	16,000	16,000
d. Solid waste leachate analysis.	1,398	250	250
e. Liquid waste dump station analysis.	4,233	4,500	4,600
B. Maintain high quality hydraulic flow and system assets data used in monitoring collection system operations.			
1. Maintain hydraulic flow data and monitoring to ensure NPDES and C-MOM compliance.			
a. Station-days per year of collection system flow monitoring.	15,173	15,000	15,000
b. Station-days per year of precipitation data collection for statistical correlation to peak flow events.	3,100	3,100	3,100
2. Maintain system condition data maintenance and asset management.			
a. Station-days per year for hydrogen sulfide gas monitoring for safety and pipe deterioration purposes.	2,748	2,620	2,820
b. Station-days per year for pH monitoring for safety and pipe deterioration.	847	800	920
c. Industrial Pretreatment Program analysis.	16,051	16,000	16,000
C. Review and responses to proposed developments and service requests.			
1. Number of reviews and responses.	12	10	10
D. Develop and maintain educational and safety management program.			
1. Number of educational training programs provided.	12	14	16
2. Number of safety meetings.	15	20	25
3. Number of lost time accidents in Division.	12	10	9
E. Records storage and maintenance.			
1. Number of sections of pipe entered into Carte'graph and Microstation databases.	4,300	4,500	4,600

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

SANITARY ENGINEERING SECTION

WASTEWATER FUND

PROGRAM STATEMENTS

OBJECTIVES

ACTUAL

ESTIMATED

PROJECTED

PERFORMANCE MEASURES

2006-07

2007-08

2008-09

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION SANITARY ENGINEERING SECTION

WASTEWATER FUND

COMMENTS:

- No significant changes are proposed in this budget.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
REPLACE:			PERSONNEL	1,479,050	1,470,667	1,538,036	1,538,036
Hydrogen Sulfide Mtr	4,300	4,300	SUPPLIES	160,914	227,100	243,900	243,900
pH Probes (3)	4,500	4,500	SERVICES	172,102	253,200	224,768	224,768
Communication Modems			EQUIPMENT	90,520	190,475	192,700	192,700
On Collection Flow			TOTAL	1,902,587	2,141,442	2,199,404	2,199,404
Meters	4,600	4,600	REVENUE SUMMARY				
Compact Sampler	8,900	8,900	WASTEWATER FUND	2,141,442	2,199,404	2,199,404	2,199,404
Safety Tripod	1,200	1,200	TOTAL	2,141,442	2,199,404	2,199,404	2,199,404
Laptops 2	3,200	3,200	SUPPLIES SUMMARY				
Mercury Analyzer	35,000	35,000	Supply Expense	122,347	122,000	124,000	124,000
Lab Sample Chiller 2	14,500	14,500	Safety Supplies	3,416	5,000	5,000	5,000
Low Temp Lab Sampler			Publ. & Memb.	998	1,400	1,200	1,200
Chiller	6,500	6,500	Print. & Photo.	0	600	600	600
Misc Equip.	3,500	3,500	Inventory Exp.	0	0	0	0
NEW:			Oper. Chemicals	23,384	24,000	34,000	34,000
Portable GPS (3)	21,000	21,000	Utilities & Ener.	10,287	69,000	74,000	74,000
Gas Chromatograph	85,500	85,500	Miscellaneous	482	5,100	5,100	5,100
	192,700	192,700	TOTAL	160,914	227,100	243,900	243,900

PERSONNEL DETAIL				EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS				07-08	08-09	2007-08	2008-09
CODE	CLASS	PAY RANGE					
N 1032	Senior Office Assistant	28,547-37,620	0.15	0.15	4,504	4,694	4,824
N 1034	Office Specialist	30,580-40,209	0.15	0.15	5,013	5,187	5,332
A 1631	Administrative Aide I	36,289-49,740	0.25	0.25	11,679	11,679	12,304
M 2006	Associate Engineer	47,938-82,053	1.00	1.00	73,182	75,707	76,653
M 2033	Public Utilities Coordinator	61,994-120,886	0.25	0.25	26,174	26,777	27,111
A 2035	Asst. Sanitary Engineer	51,068-69,452	1.00	1.00	58,491	55,471	56,353
M 2036	Sanitary Engineer	49,432-100,814	1.00	1.00	91,663	94,149	95,326
A 2040	Utilities Safe/Train Spec	44,116-60,180	0.50	0.50	27,267	28,154	28,602
C 5292	Environmental Lab Specialist II	41,082-53,794	7.00	7.00	343,406	343,406	359,515
C 5300	Utility Engineering Spec	43,060-56,324	1.00	1.00	53,053	54,392	55,252
A 5308	Manager of Laboratory Services	51,068-69,452	1.00	1.00	68,386	68,387	69,453
N 5321	Environmental Specialist II	37,293-48,960	5.00	5.00	195,029	200,887	209,258
C 5322	Environmental Specialist III	40,046-52,476	1.00	1.00	51,675	51,676	52,476
A 5323	Utilities Laboratory Supervisor	46,316-63,113	1.00	1.00	62,148	62,147	63,114
	Holiday Pay				3,241	3,680	3,739
	Overtime				1,696	1,374	1,396
	Salary Adjustment					32,612	
	Vacancy/Turnover Savings				-10,717	-10,827	-11,156
	Fringe Benefits				404,777	428,484	428,484
	TOTAL		20.30	20.30	1,470,667	1,538,036	1,538,036

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

THERESA STREET TREATMENT PLANT SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To maintain high quality, cost effective treatment that protects the public health, maintains and improves the natural environment, and meets or exceeds all local, state, and federal operating permit requirements.			
A. Treat wastewater..			
1. Billions of gallons of wastewater treated annually.	7.59	7.70	7.70
2. Number of days in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	361	364	365
3. Number of weeks in year treated effluent quality is equal to or better than NPDES discharge permit requirements.	52	52	52
4. Number of untreated wastewater overflows or discharges.	0	0	0
5. Million kwh of electricity generated/total million kwh of electricity used.	5.07/14.33	5.2/14.50	5.2/14.50
6. Million cubic feet of biogas reused/million cubic feet of biogas produced.	102.9/115.9	100.0/115.0	100.0/115.0
B. Treat and re-use biosolids.			
1. Number of dry tons of biosolids meeting and exceeding Class B biosolids permit quality requirements.	6,294	6,300	6,300
2. Number of dry tons of biosolids land applied/number of dry tons produced.	6,294	6,300	6,300
C. Treat liquid wastewaters received from private hauling companies.			
1. Number of gallons of grit waste processed.	371,280	375,000	375,000
2. Million gallons of liquid wastewater processed.	3,077,504	3,100,000	3,100,000
D. Control and reduction of odor and co-generation emissions.			
1. Number of odor complaints received.	3	2	2
2. Number of days in year co-generation emissions are equal or exceed Title V (Clean Air Act) permit requirements.	365	365	365
E. Monitor treatment facility stormwater runoff.			
1. Number of facility site inspections conducted.	4	4	4
2. Number of stormwater runoff events monitored/sampled.	4/4	4/4	4/4
F. Preventive and corrective maintenance of treatment and divisional facility equipment.			
1. Percent of corrective repairs to total number of repairs.	11	15	15
2. Percent of scheduled repairs to total number of repairs.	89	85	85
3. Number of maintenance work orders completed/number of work orders issued.	10,500/10,500	11,000/11,000	11,000/11,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER FUND

THERESA STREET TREATMENT PLANT SECTION

COMMENTS:

1. Reallocated a Maintenance Operator II position to Liftstations and re-hired as a Utility Plant Mechanic I.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09				
REPLACE:						
Cogeneratio Heat						
Exchanger Controls	12,000	12,000				
Gas Flow Meter	5,000	5,000				
Electical Motor Control						
Enclosure	15,000	15,000				
Progressive Cavity Pump						
Rotor Stator	25,000	25,000				
Solids Grinder Cutter						
Cartridges	12,000	12,000				
Instrumentation Control						
Boards	7,500	7,500				
Misc HVAC Equip	7,000	7,000				
2 Used Dump Trucks	60,000	60,000				
Misc Equipment	7,500	7,500				
Utility Vehicle	10,000	10,000				
	<u>161,000</u>	<u>161,000</u>				

EXPENDITURE SUMMARY				
PERSONNEL	1,870,387	1,991,267	1,936,338	1,936,338
SUPPLIES	1,496,968	1,446,100	1,445,000	1,445,000
SERVICES	749,673	709,800	738,839	738,839
EQUIPMENT	127,783	179,000	161,000	161,000
TOTAL	<u>4,244,810</u>	<u>4,326,167</u>	<u>4,281,177</u>	<u>4,281,177</u>

REVENUE SUMMARY			
WASTEWATER FUND	4,326,167	4,281,177	4,281,177
TOTAL	<u>4,326,167</u>	<u>4,281,177</u>	<u>4,281,177</u>

SUPPLIES SUMMARY				
Supply Expense	308,653	290,000	290,000	290,000
Safety Supplies	10,831	17,000	17,000	17,000
Publ. & Memb.	8,189	6,800	9,000	9,000
Print. & Photo.	0	0	0	0
Inventory Exp.	0	0	0	0
Oper. Chemicals	404,638	418,300	420,000	420,000
Utilities & Ener.	764,657	713,000	709,000	709,000
Miscellaneous	0	1,000	0	0
TOTAL	<u>1,496,968</u>	<u>1,446,100</u>	<u>1,445,000</u>	<u>1,445,000</u>

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE				2008-09	2008-09
N 1032 Senior Office Assistant	28,547-37,620	0.35	0.35	10,510	10,952	11,257
N 1034 Office specialist	30,580-40,209	0.30	0.30	10,026	10,375	10,664
A 1631 Administrative Aide I	36,289-49,740	0.30	0.30	14,014	14,014	14,763
M 2033 Public Utilities Coordinator	61,994-120,886	0.18	0.18	18,825	19,259	19,499
C 5304 Telemeter Control Technician	43,060-56,324	1.00	1.00	55,181	55,180	56,040
C 5307 Wastewater Treatment Plant Operator	41,082-53,794	9.00	9.00	425,828	433,407	440,182
M 5310 Supt. of WPC Facilities	49,432-100,814	0.70	0.70	63,795	65,335	66,152
A 5311 Asst. Supt. Operations - WPC	51,068-69,452	0.70	0.70	43,264	44,695	45,391
N 5313 Maintenance Operator I	31,650-41,571	2.00	4.00	76,284	141,218	145,137
N 5314 Maintenance Operator II	32,757-42,980	4.00	1.00	151,979	32,897	33,818
M 5315 Facilities Maint Coordinator	47,938-82,053	0.70	0.70	55,687	56,401	57,106
N 5336 Utility Plant Mechanic I	35,094-45,948	4.00	4.00	176,216	168,754	173,415
C 5338 Facility Maint Supervisor	42,026-55,007	2.00	2.00	108,050	108,336	110,016
C 5371 Utility Control/Inst Tech	36,351-47,757	1.00	1.00	46,747	46,747	47,474
C 5372 Control Instrument Tech	43,060-56,324	1.00	1.00	53,513	54,126	54,986
A 5375 Control Syst Support Spec	44,116-60,180	0.70	0.70	40,732	40,892	41,537
N 5407 Custodian	24,876-32,950	1.00	1.00	26,070	26,104	26,829
Holiday Pay				12,180	16,452	16,714
Shift Differential				5,200	5,304	5,304
Overtime				64,699	50,237	51,251
Salary Adjustment					26,594	
Vacancy/Turnover Savings				-13,767	-13,287	-13,543
Fringe Benefits				546,234	522,346	522,346
TOTAL		28.93	27.93	1,991,267	1,936,338	1,936,338

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER DIVISION

WASTEWATER BUSINESS OFFICE SECTION

WASTEWATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. To provide clerical and accounting functions for the Wastewater Collection and Treatment Division and the Business Office.			
A. To equitably bill Wastewater customers in accordance with the wastewater rate resolution.			
1. Annual billings.	458,340	458,240	462,923
B. Collect accounts receivable.			
1. Annual collections.	\$19,609,474	\$22,173,042	\$24,059,915
C. Provide management, customers, and bond holders with financial status of the Wastewater System.			
1. Days after period reports are available.	21	21	21
D. Projection of 6-year cash flow and financial position of Wastewater System.			
1. Completion of reports.	Annually	Annually	Annually
E. Reduce year-end delinquent accounts receivable to 0.			
1. Percent of delinquent customers.	2.0%	2.0%	2.0%
F. Reduce number of incorrect billings (most of which are caused by estimating usage on accounts where readings are not secured).			
1. Number of adjusted billings.	Approx. 300	300	300
G. Provide clerical services.			
1. General typing.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround
2. Scheduling of meetings.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround
3. Composition of responses.	2 Day Turnaround	2 Day Turnaround	2 Day Turnaround

PUBLIC WORKS & UTILITIES DEPARTMENT

WASTEWATER FUND

WASTEWATER DIVISION

WASTEWATER BUSINESS OFFICE SECTION

COMMENTS:

1. A 4% user fee increase is proposed to be effective starting with the February 2009 billings.
2. Reallocated .15 Public Utilities Admin to Street Construction and General Fund Management.
3. Reallocated .17 PW Special Projects Admin from General Fund Management.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09	
	2008-09	2008-09	EXPENDITURE SUMMARY				
Replace 2 Calculators	500	500	PERSONNEL	2,241,335	965,108	920,079	920,079
Digital Postage Meter	13,200	13,200	SUPPLIES	85,204	125,700	125,700	125,700
			SERVICES	837,240	909,825	952,131	952,131
			EQUIPMENT	405,870	5,100	13,700	13,700
			DEBT SERV.	5,091,536	5,825,961	7,178,649	7,178,649
			TOTAL	8,661,184	7,831,694	9,190,259	9,190,259
			REVENUE SUMMARY				
			WASTEWATER FUND	7,831,694	9,190,259	9,190,259	
			TOTAL	7,831,694	9,190,259	9,190,259	
			SUPPLIES SUMMARY				
			Supply Expense	5,879	7,000	7,000	7,000
			Safety Supplies	0	200	200	200
			Publ. & Memb.	1,487	2,000	2,000	2,000
			Print. & Photo.	8,330	15,000	15,000	15,000
			Inventory Exp.	0	0	0	0
			Oper. Chemicals	0	0	0	0
			Utilities & Ener.	13,599	35,000	35,000	35,000
			Miscellaneous	55,909	66,500	66,500	66,500
			TOTAL	85,204	125,700	125,700	125,700
	13,700	13,700					

PERSONNEL DETAIL								
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09	
N 1020	Customer Service Assistant I	27,581-36,394	1.40	1.40	43,718	44,799	46,044	
N 1022	Customer Service Assistant II	30,580-40,209	0.80	0.80	30,973	30,973	31,821	
N 1032	Senior Office Assistant	28,547-37,620	0.20	0.20	5,985	5,934	6,100	
N 1034	Office Specialist	30,580-40,209	0.10	0.25	3,674	9,504	9,769	
N 1121	Account Clerk II	27,581-36,394	0.20	0.20	6,928	6,928	7,119	
N 1122	Account Clerk III	30,580-40,209	1.40	1.40	48,048	49,353	50,729	
A 1125	Accountant	42,007-57,368	0.33	0.33	16,690	17,321	17,595	
A 1142	Utilities Service Supervisor	44,116-60,180	0.40	0.40	19,204	19,849	20,162	
A 1143	PW/Utilities Accounting Supervisor	44,116-60,180	0.25	0.25	14,605	14,604	14,835	
A 1144	Assistant PW/Utilities Business Mgr.	53,621-72,861	0.98	0.98	63,669	65,150	66,795	
M 1145	PW/Utilities Business Manager	61,994-120,886	0.30	0.30	31,911	26,962	27,298	
C 1148	Billing Supervisor	37,293-48,960	0.20	0.20	9,643	9,643	9,792	
A 1632	Administrative Aide II	42,007-57,368	0.20	0.20	11,298	11,299	11,474	
D 2022	Director of Public Works & Utilities	55,950-132,559	0.25	0.25	26,787	27,300	27,955	
M 2023	PW Special Project Admin	61,994-120,886		0.17		14,981	15,169	
M 2025	Public Utilities Administrator	61,994-120,886	0.45	0.30	52,497	35,818	36,266	
N 3222	Permit Technician II	31,650-41,571	0.40	0.40	16,190	16,190	16,629	
N 5201	Delivery Clerk	23,223-30,848	0.50	0.50	14,749	15,126	15,528	
N 5325	Meter Reader I	29,548-38,894	1.00	0.20	28,518	5,849	6,013	
N 5326	Meter Reader II	31,650-41,571	1.20	1.20	43,861	45,152	46,391	
	Overtime				2,093	2,093	2,135	
	Salary Adjustment					10,683		
	Vacancy/Turnover Savings				-4,889	-4,727	-4,835	
	Fringe Benefits				478,956	439,295	439,295	
TOTAL			10.56	9.92	965,108	920,079	920,079	

	ACTUAL 2006-07	BUDGET 2007-08	MAYOR'S RECOMM. 2008-09	COUNCIL ADOPTED 2008-09
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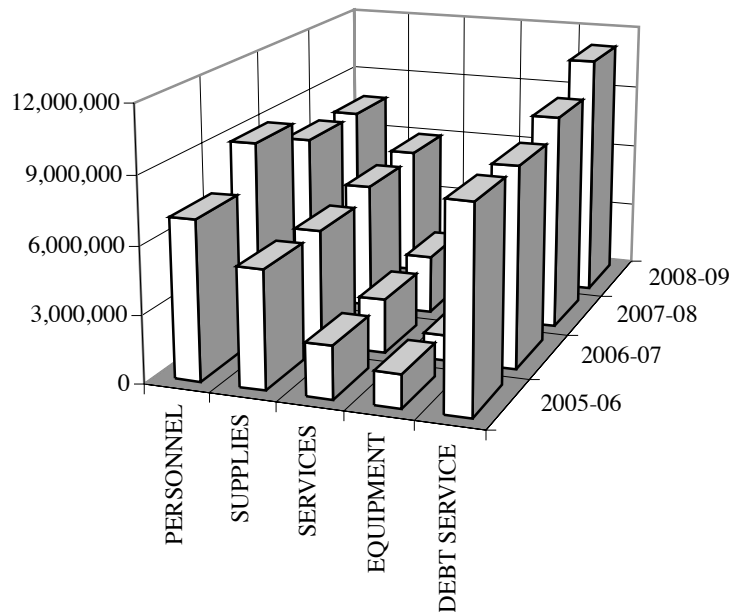
EXPENDITURE SUMMARY				
PERSONNEL	8,922,837	7,717,231	7,704,083	7,704,083
SUPPLIES	5,260,726	5,731,950	5,957,300	5,957,300
SERVICES	2,441,552	2,651,039	2,666,380	2,666,380
EQUIPMENT	1,146,133	789,190	1,158,850	1,158,850
DEBT SERVICE	8,954,051	9,719,882	11,145,303	11,145,303
	26,725,299	26,609,292	28,631,916	28,631,916

REVENUE SUMMARY			
WATER FUND	26,609,292	28,631,916	28,631,916
	26,609,292	28,631,916	28,631,916

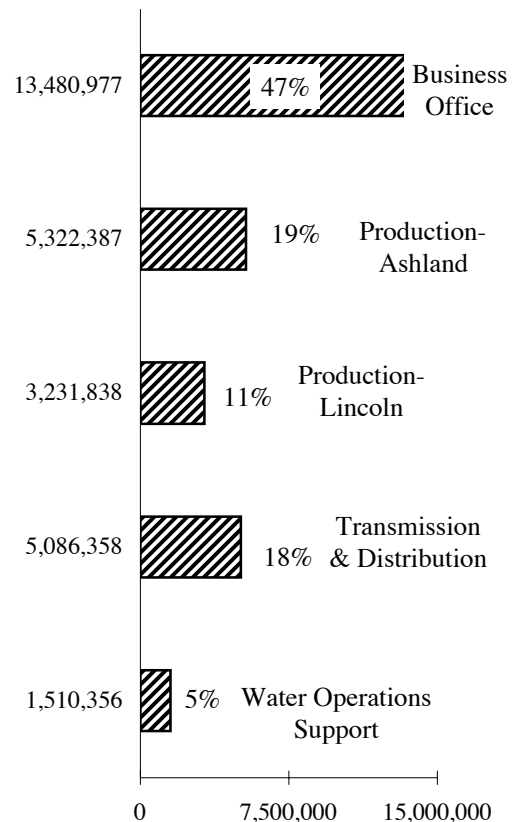
FULL TIME EQUIVALENT EMPLOYEES SUMMARY				
BUSINESS OFFICE	18.15	17.81	16.72	16.72
PRODUCTION-ASHLAND	29.45	28.95	28.95	28.95
PRODUCTION-LINCOLN	11.58	12.08	12.08	12.08
TRANSMISSION & DIST.	40.55	39.05	38.30	38.30
WATER OPER SERVICES	15.30	15.80	16.55	16.55
	115.03	113.68	112.60	112.60

WATER FUND

EXPENDITURES BY CATEGORY



EXPENDITURES BY DIVISION



PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

LINCOLN WATER PRODUCTION SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Deliver potable water to customers which meets or exceeds all State and Federal Drinking Water Standards.			
A. Gallons of water delivered to customer.			
1. Total gallons delivered (million gallons).	12,796	14,500	14,500
2. Gallons pumped from Ashland (million gallons).	13,417	14,900	14,900
3. Gallons pumped from Antelope Valley (million gallons).	19.0	15.0	25.0
4. Average usage per person per day (gallons per person per day).	144	160	155
5. Maximum pumpage for one day (million gallons).	84.9	85.0	85.0
6. Energy cost to pump water to Lincoln (\$ per MG).	47.43	44.00	45.00
7. Energy used to pump water to Lincoln (KWH per MG).	1,031	1,070	1,050
B. Water quality testing in distribution system.			
1. Number of coliform samples collected and tested (compliance)	2,524	2,700	2,700
2. Number of violations requiring public notification.	0	0	0
3. Lead/Copper samples tested.	50	5	5
4. Number of tests for customer water quality inquiries.	60	100	100
C. Quality does not exceed maximum contaminant level (MCL) of Safe Drinking Water Act.			
1. Nitrate - (MCL Standard 10 ppm).	1.5	0.50	0.50
2. Atrazine (MCL Standard 3 ppb).	0.7	0.25	0.25
3. Fluoride - (MCL Standard 4 ppm).	1.0	1.0	1.0
4. Chlorine - (MCL Standard Not Available).	2.36	2.30	2.30
5. Manganese (Secondary Standard <0.05 ppm).	<0.012	<0.01	<0.01
D. Water Quality Brochures mailed annually to all customers.			
1. Number of brochures.	119,627	121,000	121,000
E. Provide a comprehensive and corrective maintenance program to keep production, treatment and transmission facilities in good operating condition in order to deliver clean, safe water, meeting or exceeding State and Federal Drinking Water Standards.			
1. Unscheduled Maintenance.	4.9%	5.0%	5.0%
2. Scheduled Maintenance.	95.1%	95.0%	95.0%
F. One-Call System.			
1. Number of field locates.	526	1,000	1,000

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER FUND	WATER DIVISION ASHLAND WATER PRODUCTION SECTION
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COMMENTS:

1. Reduced Overtime and Standby Pay.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Pickup	25,000	25,000	PERSONNEL	1,941,975	2,075,202	2,082,094
Metasys Upgrade	5,000	5,000	SUPPLIES	2,153,391	2,380,100	2,496,000
Replace Generator	1,000	1,000	SERVICES	486,168	509,000	510,793
Replace Misc Equip.	10,000	10,000	EQUIPMENT	122,111	82,000	233,500
Replace Safety Equip	4,000	4,000	TOTAL	4,703,646	5,046,302	5,322,387
Replace Tools	3,000	3,000	REVENUE SUMMARY			
Dump Trailer	9,000	9,000	WATER FUND		5,046,302	5,322,387
Extractor Controller	7,500	7,500	TOTAL		5,046,302	5,322,387
Electric Washer	1,500	1,500	SUPPLIES SUMMARY			
Portable Valve Oper.	6,500	6,500	Supply Expense	277,116	260,000	275,000
Free Amonia/Mono-			Safety Supplies	6,054	8,900	8,000
Chloramine Analyze	8,000	8,000	Publ. & Memb.	16,409	19,000	19,000
Chlorine Tank Valve			Print. & Photo.	825	1,000	1,000
Actuator	6,500	6,500	Inventory Exp.	0	0	0
Replace Fire Doors	6,500	6,500	Oper. Chemicals	244,411	295,000	330,000
Organic Carbon Anal.	30,000	30,000	Utilities & Ener.	1,594,606	1,786,000	1,850,000
Gas Chromagraph	20,000	20,000	Miscellaneous	13,970	10,200	13,000
Extractor Units (2)	25,000	25,000	TOTAL	2,153,391	2,380,100	2,496,000
Replace Van/Lift	65,000	65,000				
	233,500	233,500				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					
M 2033 Public Utilities Coordinator	61,994-120,886	0.20	0.20	20,780	20,955	21,217
U 4903 Para-Professional/Technical Worker	\$5.90-11.70/hr	1.00	1.00	21,840	22,880	22,880
C 5108 Plant Maintenance Supervisor	42,026-55,007	1.00	1.00	54,167	54,168	55,008
C 5292 Environmental Lab Spec II	41,082-53,794	3.50	3.50	143,832	146,926	154,925
C 5304 Telemeter Control Technician	43,060-56,324	1.00	1.00	54,622	54,938	55,798
A 5308 Manager Of Lab Services	51,068-69,452	1.00	1.00	55,886	58,042	58,961
C 5317 Water Plant Operator	41,082-53,794	8.25	8.25	413,302	416,936	423,438
N 5335 Utility Plant Mechanic II	36,320-47,509		1.00		45,928	47,186
N 5336 Utility Plant Mechanic I	35,094-45,948	4.00	4.00	167,469	161,509	165,957
N 5337 Asst Utility Plan Mechanic	30,580-40,209	1.00		30,549		
C 5338 Facility Maintenance Supervisor	42,026-55,007	1.00	1.00	54,167	54,168	55,008
A 5348 Asst. Super/Oper.-Water Prod/Treat	51,068-69,452	1.00	1.00	68,102	68,387	69,453
A 5349 Asst. Super-Water Prod/Treatment	51,068-69,452	2.00	2.00	134,711	136,248	138,380
M 5350 Supt of Water Production & Treatment	49,432-100,814	0.50	0.50	45,336	46,353	46,933
C 5372 Control Instrumentation Technician	43,060-56,324	2.00	2.00	87,650	90,418	91,848
A 5375 Control System Support Specialist	44,116-60,180	1.00	1.00	48,128	52,440	53,269
N 5407 Custodian	24,876-32,950	0.50	0.50	12,426	12,860	13,221
Holiday Pay				15,413	20,000	20,318
Standby Pay				6,679		
Overtime				82,200	55,000	55,875
Salary Adjustment					31,215	
Vacancy/Turnover Savings				-14,130	-14,431	-14,735
Fringe Benefits				572,073	547,154	547,154
TOTAL		28.95	28.95	2,075,202	2,082,094	2,082,094

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER FUND

LINCOLN WATER PRODUCTION SECTION

COMMENTS:

1. Reduced Overtime and Standby Pay.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Misc. Equip.	7,500	7,500	PERSONNEL	846,074	873,824	870,814
Replace Safety Equip	3,000	3,000	SUPPLIES	1,763,356	1,979,300	2,091,800
Replace Tools	4,000	4,000	SERVICES	182,212	209,900	200,474
Pressure Calibrator & Accessories	2,500	2,500	EQUIPMENT	33,047	14,500	68,750
Snowplow Blade	5,500	5,500	TOTAL	2,824,689	3,077,524	3,231,838
Air Compressor	2,500	2,500	REVENUE SUMMARY			
Dust Collector	1,750	1,750	WATER FUND		3,077,524	3,231,838
Laser Range Finder	2,000	2,000	TOTAL		3,077,524	3,231,838
Replace Pickup	30,000	30,000	SUPPLIES SUMMARY			
Riding Lawn Mower	10,000	10,000	Supply Expense	67,173	55,000	65,000
			Safety Supplies	2,408	4,600	3,000
			Publ. & Memb.	16,516	18,200	19,000
			Print. & Photo.	0	0	0
			Inventory Exp.	0	0	0
			Oper. Chemicals	0	0	0
			Utilities & Ener.	1,654,546	1,874,400	1,977,400
			Miscellaneous	22,712	27,100	27,400
			TOTAL	1,763,356	1,979,300	2,091,800
	68,750	68,750				
PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE					2008-09
M 2033 Public Utilities Coordinator	61,994-120,886		0.20	0.20	20,780	20,955
C 5304 Telemeter Control Technician	43,060-56,324		2.00	2.00	110,930	110,928
C 5317 Water Plant Operator	41,082-53,794		2.75	2.75	137,768	138,982
N 5336 Utility Plant Mechanic I	35,094-45,948		4.00	4.00	171,027	172,328
N 5337 Asst Utility Plant Mechanic	30,580-40,209		1.00	1.00	29,246	36,404
C 5338 Facility Maint Supervisor	42,026-55,007		1.00	1.00	53,883	53,884
M 5350 Supt of Water Production & Treatment	49,432-100,814		0.50	0.50	45,336	46,353
N 5407 Custodian	24,876-32,950		0.63	0.63	16,227	16,729
Holiday Pay					4,316	5,600
Overtime					31,853	25,000
Standby Pay					5,138	
Salary Adjustment						12,143
Vacancy/Turnover Savings					-5,852	-5,966
						-6,083
Fringe Benefits					253,172	237,474
TOTAL			12.08	12.08	873,824	870,814

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

TRANSMISSION & DISTRIBUTION SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide necessary resources for protection of the water distribution system from potential contamination sources, for accurate meeting of water use, for timely response to customer service requests and for protection against damage caused from excavators so that water quality is protected and safe for customer use.			
A. Provide Backflow Prevention/Cross Connection Control Program.			
1. Number of BFP devices tested (in-house).	866	50	100
2. Number of BFP devices tested (private sector).	6,597	5,700	6,500
3. Number of commercial premise surveys conducted by LWS.	157	500	500
4. Number of residential premise surveys conducted.	8,245	30,000	10,000
5. Number of suspected backflow incidents – Goal 0.	5	0	0
B. Test and repair meters to assure accurate billing.			
1. Small meters tested/repaired.	3,364	700	840
2. Large meters tested/repaired.	130/25	300/50	300/50
3. Small meters (3/4"-2") replaced with AMR.	679	700	840
4. Large meters (3"-10") replaced with AMR.	27	20	20
5. Hydrant meter permits issued.	259	250	250
C. Customer service response.			
1. Water quality complaints received.	31	50	40
2. Service calls made (meters, remotes, inspections, etc.).	47,530	25,000	28,000
3. Average time to repair leaky supply pipe (approx. 100) – Goal 14 days.	3.4 Days	6 Days	14 Days
4. Total vehicle miles for Service Section	154,380	165,000	160,000
D. One Call System.			
1. Requests made for water locates.	12,716	15,000	15,000
2. Number of actual field locations.	17,854	21,000	21,000
2. Provide necessary resources for expansion of the water distribution system to accommodate new development and customers.			
A. Provide services to customers, contractors and plumbers.			
1. Number of new development EO's which add water mains to the system.	N/A	30	30
2. New mains added to system (miles).	18.2	25	20
3. New residential taps with meters (3/4-2" w/AMR).	907	1,000	1,100
4. New non-residential connections with AMR meter (3-10").	17	20	20
3. Provide for the necessary repair, maintenance and replacement of the water distribution system to deliver safe and reliable drinking water to customers, ensure adequate fire protection for public and private properties, and maintain favorable ISO fire protection ratings. Provide necessary resources to ensure the distribution system remains operable so that water service outages to residential, commercial and industrial customers are minimized.			
A. Maintain and repair Water Distribution System.			
1. Broken mains repaired – Goal under 100.	184	150	160
2. Average time to repair broken water main.	4.5	3.0	3.0
3. Number of hydrants in system.	NA/10,061	8,000/10,300	NA/10,061*
4. Number of valves inspected/number of valves in system.	NA/23,429	3,500/22,500	NA/23,429*
5. Miles of water main in system.	1,210	1,220	1,210
6. Total vehicle miles for Construction Section.	85,894	80,000	85,894
B. Replacement of water distribution system.			
1. Number of water main replacement projects.	N/A	35	35
2. Old mains replaced in system (miles).	7	7	7

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER FUND	WATER DIVISION TRANSMISSION & DISTRIBUTION SECTION
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COMMENTS:

1. Reorganized this division by adding front line workers and eliminating some supervisory positions.
2. Reallocated .75 Para-Professional/Tech Worker to Water Operations Support.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Replace Service Van	30,000	30,000	PERSONNEL	2,519,905	2,555,584	2,542,831
Confined Space Equip	5,000	5,000	SUPPLIES	1,197,629	1,175,800	1,173,150
Data Loggers (2)	6,000	6,000	SERVICES	625,345	648,470	637,077
Replace Hydrant Mtr	6,000	6,000	EQUIPMENT	731,603	540,200	733,300
Backflow Preventers	8,000	8,000	TOTAL	5,074,482	4,920,054	5,086,358
Trash Pumps (2)	1,200	1,200	REVENUE SUMMARY			
Sampling Stations	9,000	9,000	WATER FUND		4,920,054	5,086,358
Replace Small Meters	65,100	65,100	TOTAL		4,920,054	5,086,358
New Small Meters	129,000	129,000	SUPPLIES SUMMARY			
Replace Large Meters	43,500	43,500	Supply Expense	121,502	142,800	128,000
New Large Meters	43,500	43,500	Safety Supplies	17,711	22,000	21,000
Pipeline Locators	8,200	8,200	Publ. & Memb.	3,367	7,800	6,800
Backhoe Leases	20,500	20,500	Print. & Photo.	17,429	15,500	18,650
Backhoe Buyoff	40,000	40,000	Inventory Exp.	1,029,247	972,000	991,000
Valve Exercizers (2)	44,000	44,000	Oper. Chemicals	0	0	0
Pipe Storage Racks	15,000	15,000	Utilities & Ener.	225	9,200	500
Locators (3)	3,300	3,300	Miscellaneous	8,149	6,500	7,200
Misc Tools	15,000	15,000	TOTAL	1,197,629	1,175,800	1,173,150
Utility Truck	90,000	90,000				
Replace Dump Truck	119,000	119,000				
Pickup	32,000	32,000				
	733,300	733,300				

PERSONNEL DETAIL			EMPLOYEES	BUDGET	MAYOR	COUNCIL
CLASS			07-08	08-09	2007-08	2008-09
CODE CLASS	PAY RANGE				2008-09	2008-09
N 1307 Stores Clerk II	30,580-40,209	1.00	1.00	39,150	39,150	40,210
M 2031 Utilities Security Manager	47,938-82,053	1.00	1.00	64,782	66,160	66,987
M 2033 Public Utilities Coordinator	61,994-120,886	0.30	0.30	31,170	31,432	31,825
U 4903 Para-Professional/Technical	\$5.90-11.70/hr	0.75		17,160		
U 4904 Professional/Tech Worker	\$11.40-19.38/hr					
N 5225 Utility Equipment Operator I	29,548-38,894	1.00	4.00	29,246	119,258	122,588
N 5226 Utility Equipment Operator II	32,757-42,980	9.00	8.00	307,462	278,965	286,714
N 5235 Water Service Tech I	29,548-38,894		2.00		58,492	60,130
N 5236 Water Service Tech II	31,650-41,571		10.00		374,154	384,439
N 5237 Sr. Water Service Tech	35,094-45,948		3.00		124,735	128,143
C 5329 Water Meter Shop Supervisor	42,007-57,368	1.00		56,490		
N 5331 Water Meter Repair Worker II	31,650-41,571	4.00		154,637		
N 5332 Water Service Worker I	29,548-38,894	1.00		29,672		
N 5333 Water Service Worker II	31,650-41,571	10.00		385,727		
A 5334 Water Service Supervisor	42,007-57,368	1.00	1.00	56,490	56,491	57,368
C 5339 Utility Supervisor	39,125-51,297	6.00	5.00	289,095	238,669	248,275
A 5341 Asst. Superinten. Water Construction	51,068-69,452	1.00	1.00	68,386	57,133	58,042
A 5342 Asst. Superintendent Water Service	51,068-69,452	1.00	1.00	68,386	68,387	69,453
M 5351 Superintendent Water Distribution	49,432-100,814	1.00	1.00	92,554	94,586	95,768
Standby Pay				67,816	77,000	78,324
Overtime				118,163	129,000	131,253
Salary Adjustment					45,485	
Vacancy/Turnover Savings				-16,904	-16,077	-16,499
Fringe Benefits				696,102	699,811	699,811
TOTAL		39.05	38.30	2,555,584	2,542,831	2,542,831

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER BUSINESS OFFICE SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09

1. To provide clerical and accounting functions for the Water Production and Distribution Division and the Business Office.
 - A. To equitably bill Water customers in accordance with the water rate resolution.
 1. Annual billings. 459,389 458,493 463,983
 - B. Collect accounts receivable.
 1. Annual collections. \$25,544,576 \$29,175,893 \$31,225,498
 - C. Provide management, customers and bond holders with financial reports, which reflect the financial status of the Water System.
 1. Days after period reports are available. 21 21 21
 - D. Projection of 6-year cash flow and financial position of Water System.
 1. Completion of reports. Annually Annually Annually
 - E. Reduce year-end delinquent accounts receivable to 0.
 1. Percentage of delinquent customers. 2.6% 2.0% 2.0%
 - F. Reduce number of incorrect billings (most of which are caused by estimating usage on accounts where readings are not secured.)
 1. Number of adjusted billings. Approx. 300 300 300
 - G. Provide clerical services.
 1. General typing. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround
 2. Scheduling of meetings. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround
 3. Composition of responses. 2 Day Turnaround 2 Day Turnaround 2 Day Turnaround

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER FUND

WATER DIVISION

WATER BUSINESS OFFICE SECTION

COMMENTS:

1. A 4% user fee increase is proposed to be effective starting with the February 2009 billings.
2. Reallocated .15 Public Utilities Admin to Street Construction and General fund Management.
3. Reallocated .17 PW Special Projects Admin from General Fund Management.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Storage Cabinet	500	500	PERSONNEL	2,645,258	1,130,103	1,091,788
Replace Computer	1,250	1,250	SUPPLIES	127,043	154,500	154,500
Replace Office Chair	700	700	SERVICES	945,975	1,014,869	1,082,136
Line Locator	700	700	EQUIPMENT	6,060	24,950	7,250
Replace Monitors	2,600	2,600	DEBT SERV.	8,954,051	9,719,882	11,145,303
Replace Calculators	300	300	TOTAL	12,678,387	12,044,304	13,480,977
Mobile Collector			REVENUE SUMMARY			
Pedestal for Meter			WATER FUND	12,044,304	13,480,977	13,480,977
Reading Van	1,200	1,200	TOTAL	12,044,304	13,480,977	13,480,977
			SUPPLIES SUMMARY			
			Supply Expense	6,548	8,000	8,000
			Safety Supplies	0	0	0
			Publ. & Memb.	8,638	6,000	6,000
			Print. & Photo.	10,128	20,000	20,000
			Inventory Exp.	0	0	0
			Oper. Chemicals	0	0	0
			Utilities & Ener.	7,528	7,000	7,000
			Miscellaneous	94,201	113,500	113,500
			TOTAL	127,043	154,500	154,500
	7,250	7,250				

			PERSONNEL DETAIL				
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N 1020	Customer Service Assistant I	27,581-36,394	3.60	3.60	111,948	113,993	117,160
N 1022	Customer Service Assistant II	30,580-40,209	1.20	1.20	46,458	46,458	47,730
N 1032	Senior Office Assistant	28,547-37,620	0.80	0.80	23,940	23,737	24,401
N 1034	Office Specialist	30,580-40,209	0.15	0.25	5,510	9,504	9,769
N 1121	Account Clerk II	27,581-36,394	0.80	0.80	27,711	27,711	28,476
N 1122	Account Clerk III	30,580-40,209	2.60	2.60	91,571	90,927	93,459
A 1125	Accountant	42,007-57,368	0.33	0.33	16,690	17,321	17,595
A 1142	Utilities Service Supervisor	44,116-60,180	0.60	0.60	28,807	29,774	30,245
A 1143	PW/Utilities Accounting Supervisor	44,116-60,180	0.25	0.25	14,605	14,604	14,835
A 1144	Assistant PW/Utilities Business Mgr.	53,621-72,861	1.18	1.18	75,920	78,142	81,116
M 1145	PW/Utilities Business Manager	61,994-120,886	0.70	0.70	74,459	62,909	63,696
C 1148	Billing Supervisor	37,293-48,960	0.80	0.80	38,572	38,572	39,168
A 1632	Administrative Aide II	42,007-57,368	0.20	0.20	11,298	11,299	11,474
D 2022	Director of Public Works & Utilities	55,950-132,559	0.25	0.25	26,787	27,300	27,955
M 2023	PW Special Project Admin	61,994-120,886		0.17		14,981	15,169
M 2025	Public Utilities Administrator	61,994-120,886	0.45	0.30	52,497	35,818	36,266
N 3222	Permit Technician	31,650-41,571	0.60	0.60	24,285	24,285	24,943
N 5325	Meter Reader I	29,548-38,894	1.50	0.30	42,776	8,774	9,019
N 5326	Meter Reader II	31,650-41,571	1.80	1.80	65,790	67,727	69,585
	Overtime				6,310	6,310	6,437
	Salary Adjustment					18,169	
	Vacancy/Turnover Savings				-7,596	-7,438	-7,621
	Fringe Benefits				351,965	330,911	330,911
	TOTAL		17.81	16.72	1,130,303	1,091,788	1,091,788

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER OPERATIONS SUPPORT SECTION

WATER FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Operations Support provides appropriate information and tools for LWS employees and managers to complete work in a timely and efficient manner.			
A. GIS			
1. Conversion of CAD maps to GIS format.	29%	59%	88%
B. One-Call Tickets.			
1. Number of One Call Tickets cleared or forwarded to be located.	29,157	31,500	33,000
2. Number of Emergency Locates (2 hr response) cleared or forwarded.	1,100	1,150	1,200
3. Number of emergencies created by improper clears due to mapping discrepancies.	N/A	2	1
C. Network Support & Development.			
1. Convert Asset Management Database to .net version.	85%	90%	100%
D. CIP Project Management.			
1. Maintain delivery of CIP Projects on time and on schedule to meet growth needs of the community. Number of projects/dollar value of projects (\$ millions).	45/\$18.0	50/\$19.0	55.\$20.0
E. Safety Management.			
1. Safety meetings conducted for Water and Wastewater staff.	29	50	60
2. Safety training sessions conducted for Water and Wastewater staff employee hours per year.	576	480	600

PUBLIC WORKS & UTILITIES DEPARTMENT

WATER DIVISION

WATER FUND

WATER OPERATIONS SUPPORT SECTION

COMMENTS:

1. Reallocated 0.75 Para-Professional/Tech Worker from Water Distribution.

EQUIPMENT DETAIL			ACTUAL	BUDGET	MAYOR	COUNCIL
	MAYOR	COUNCIL	2006-07	2007-08	2008-09	2008-09
	2008-09	2008-09	EXPENDITURE SUMMARY			
Laptops	6,300	6,300	PERSONNEL	969,625	1,082,518	1,116,556
Field Toughbooks	17,500	17,500	SUPPLIES	19,307	42,250	41,850
Computer Hardware	42,550	42,550	SERVICES	201,852	268,800	235,900
Computer Software			EQUIPMENT	253,311	127,540	116,050
Upgrades	44,200	44,200	DEBT SERV.	0	0	0
Office Furniture	5,500	5,500	TOTAL	1,444,095	1,521,108	1,510,356
			REVENUE SUMMARY			
			WATER FUND	1,521,108	1,510,356	1,510,356
			TOTAL	1,521,108	1,510,356	1,510,356
			SUPPLIES SUMMARY			
			Supply Expense	3,645	7,500	7,000
			Safety Supplies	1,318	0	0
			Publ. & Memb.	1,514	1,000	1,100
			Print. & Photo.	12,191	14,500	14,500
			Inventory Exp.	0	0	0
			Oper. Chemicals	0	0	0
			Utilities & Ener.	456	19,250	19,250
			Miscellaneous	184	0	0
			TOTAL	19,307	42,250	41,850
	116,050	116,050				

			PERSONNEL DETAIL					
CLASS				EMPLOYEES		BUDGET	MAYOR	COUNCIL
CODE	CLASS		PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09
N	1032	Senior Office Assistant	28,547-37,620	2.00	2.00	67,504	68,638	70,532
N	1034	Office Specialist	30,580-40,209	6.00	6.00	226,153	221,019	227,095
C	1516	Systems Specialist III	47,438-61,915	2.00	2.00	108,763	111,801	113,571
A	1631	Administrative Aide I	36,289-49,740	1.00	1.00	46,189	46,431	48,929
C	1634	Office Operations Specialist	37,293-48,960	2.00	2.00	84,926	86,134	87,482
M	2033	Public Utilities Coordinator	61,994-120,886	0.30	0.30	31,170	31,432	31,825
M	2036	Sanitary Engineer	49,432-100,814	1.00	1.00	92,002	93,889	95,063
A	2040	Utilities Safe/Train Spec	44,116-60,180	0.50	0.50	27,267	28,154	28,602
U	4903	Para-Professional/Tech	\$11.40-\$19.38/hr		0.75		17,160	17,160
A	5302	Sr Utility Engineer Spec	48,628-66,200	1.00	1.00	63,847	64,114	65,129
		Standby Pay				21,578	20,000	20,318
		Overtime				18,495	21,000	21,334
		Salary Adjustment					17,102	
		Vacancy/Turnover Savings				-7,478	-7,688	-7,854
		Fringe Benefits				302,102	297,370	297,370
		TOTAL		15.80	16.55	1,082,518	1,116,556	1,116,556

PUBLIC WORKS & UTILITIES DEPARTMENT

WATERSHED MANAGEMENT DIVISION

WATERSHED MANAGEMENT

GENERAL FUND

PROGRAM STATEMENTS			
OBJECTIVES	ACTUAL	ESTIMATED	PROJECTED
PERFORMANCE MEASURES	2006-07	2007-08	2008-09
1. Provide Comprehensive Planning for Watershed Basins.			
A. Watershed Master or Basin Management plans adopted.	0	2	1
B. Flood mapping hazard updates by stream miles.	11	6	32
2. Implementation of Watershed projects including conservation easements to improve water quality, stabilize streams and reduce flooding.			
A. Preliminary engineering and design plans completed.	4	16	8
B. Construction projects completed.	2	8	9
3. Implementation of Urban Drainage projects to reduce localized flooding.			
A. Preliminary engineering and design plans completed.	12	9	0
B. Construction projects completed.	9	11	8
4. Services to meet federally mandated stormwater permit requirements.			
A. Provide public education and outreach programs.			
1. Provide presentations to the public.	–	4	6
2. Public meetings related to water quality, stream stability projects or to watershed/basin plans.	25	35	35
3. Develop/update written or web based education materials.	–	10	10
B. Provide opportunities for public participation and involvement.			
1. Homeowner surveys.	–	175	180
2. Host/participate in watershed related events.	–	4	6
C. Coordination of illicit discharge program.			
1. Illicit/Illegal discharge responses.	8	40	40
2. Follow through enforcement on illicit discharges.	–	3	4
3. Number of locations monitored for dry weather.	61	60	60
4. Records converted to/updated in Geodatabase.	–	30,000	30,000
D. Coordination of construction site runoff program.			
1. Number of permits tracked for erosion and sediment control.	–	110	110
2. Erosion and sediment control inspections.	149	150	150
3. Grading certificates reviewed for erosion and sediment control.	26	45	45
E. Coordination of post construction runoff control program.			
1. Detention/retention pond sites visited.	60	80	80
2. BMP's/Rain gardens constructed.	–	45	45
3. Public involvement meetings and information pieces.	–	6	8
F. Coordination of the good housekeeping program.			
1. Municipal facilities visited.	22	22	22
G. Coordination of the industrial and related facility program.			
1. Industrial facilities visited.	6	50	50
H. Coordination of wet weather monitoring program.			
1. Monitoring locations for wet weather monitoring.	3	2	2
2. Manual sampling events.	9	10	10
5. Provide services for review of developments regarding floodplain and stormwater concerns.			
A. Preliminary plats/PUDs/special permits/etc. reviewed.	97	130	100
B. Floodplain permit technical reviews.	30	35	35

PUBLIC WORKS & UTILITIES DEPARTMENT

WATERSHED MANAGEMENT DIVISION WATERSHED MANAGEMENT PROGRAM

GENERAL FUND

COMMENTS

1. Reallocated .25 PW Special Project Admin to Water and Wastewater Business Offices.
2. State grant funds will fund approximately \$440,000 in operating and capital costs.

EQUIPMENT DETAIL			ACTUAL		BUDGET	MAYOR	COUNCIL	
	MAYOR	COUNCIL						
	<u>2008-09</u>	<u>2008-09</u>	<u>2006-07</u>		<u>2007-08</u>	<u>2008-09</u>	<u>2008-09</u>	
PC FUND: Replace computer			EXPENDITURE SUMMARY					
			PERSONNEL	325,851	384,285	379,600	379,600	
			SUPPLIES	4,078	2,500	2,900	2,900	
			SERVICES	158,471	79,637	118,425	118,425	
			EQUIPMENT	2,072	25,000	0	0	
			TRANSFERS	0	0	0	0	
			TOTAL	490,472	491,422	500,925	500,925	
			REVENUE SUMMARY					
			GENERAL FUND		491,422	500,925	500,925	
			TOTAL		491,422	500,925	500,925	
			SERVICES SUMMARY					
			Contractual	55,991	30,885	25,138	25,138	
			Travel/Mileage	6,211	12,700	11,400	11,400	
			Print/Copying	2,713	1,600	2,500	2,500	
			Insurance	2,374	3,447	3,679	3,679	
			Utilities	3,657	2,600	4,700	4,700	
			Maint./Repair	0	250	200	200	
			Rentals	720	360	720	720	
			Miscellaneous	86,806	27,795	70,088	70,088	
			TOTAL	158,471	79,637	118,425	118,425	
		2,000	2,000					

PERSONNEL DETAIL								
CLASS			EMPLOYEES		BUDGET	MAYOR	COUNCIL	
CODE	CLASS	PAY RANGE	07-08	08-09	2007-08	2008-09	2008-09	
A	2003	Sr Engineering Specialist	48,628-66,200	2.50	2.50	153,538	154,125	156,548
M	2006	Associate Engineer	47,938-82,053	1.00	1.00	59,515	61,968	62,742
M	2007	Engineer	47,938-82,053	0.75	0.75	46,218	50,414	51,044
M	2008	Senior Engineer	49,432-100,814	1.00	1.00	80,782	82,247	83,275
M	2023	PW Special Project Admin	61,994-120,886	0.50	0.25	41,483	22,407	22,687
U	4985	Internship Trainee	\$7.50-15.00/hr	0.25	0.25	6,240	6,240	6,240
		Salary Adjustment				5,084		
		Vacancy/Turnover Savings			-3,878	-3,774		-3,825
		Fringe Benefits			387	889		889
		TOTAL		6.00	5.75	384,285	379,600	379,600